



CITY OF
FOLSOM
DISTINCTIVE BY NATURE

Agenda

City Council Regular Meeting

City Council Chambers | 50 Natoma Street, Folsom CA 95630

April 28, 2020

6:30 PM

Welcome to Your City Council Meeting

We welcome your interest and involvement in the city’s legislative process. This agenda includes information about topics coming before the City Council and the action recommended by city staff. You can read about each topic in the staff reports, which are available on the city website and in the Office of the City Clerk. The City Clerk is also available to answer any questions you have about City Council meeting procedures.

Participation

If you would like to provide comments to the City Council, please:




- Fill out a blue speaker request form, located at the back table.
- Submit the form to the City Clerk before the item begins.
- When it’s your turn, the City Clerk will call your name and invite you to the podium.
- Speakers have three minutes, unless the presiding officer (usually the mayor) changes that time.

Reasonable Accommodations

In compliance with the Americans with Disabilities Act, if you are a person with a disability and you need a disability-related modification or accommodation to participate in this meeting, please contact the City Clerk’s Office at (916) 461-6035, (916) 355-7328 (fax) or cfreemantle@folsom.ca.us. Requests must be made as early as possible and at least two full business days before the start of the meeting.

How to Watch

The City of Folsom provides three ways to watch a City Council meeting:

In Person	Online	On TV
		
City Council meetings take place at City Hall, 50 Natoma Street	Watch the livestream and replay past meetings on the city website, www.folsom.ca.us	Watch live and replays of meetings on Sac Metro Cable TV, Channel 14

More information about City Council meetings is available at the end of this agenda



CITY OF
FOLSOM
DISTINCTIVE BY NATURE

City Council Regular Meeting

Folsom City Council Chambers
50 Natoma Street, Folsom, CA
www.folsom.ca.us

Tuesday, April 28, 2020 6:30 PM

Sarah Aquino, Mayor

Ernie Sheldon, Vice Mayor
Kerri Howell, Council Member

Roger Gaylord, Council Member
Mike Kozlowski, Council Member

REGULAR CITY COUNCIL AGENDA

Pursuant to Governor Newsom's Executive Order N-29-20, members of the Folsom City Council and staff may participate in this meeting via teleconference.

Due to the coronavirus (COVID-19) public health emergency, the City of Folsom is allowing for remote public input during City Council meetings. Members of the public are encouraged to participate by emailing comments to CityClerkDept@folsom.ca.us. Emailed comments must be received no later than thirty minutes before the meeting and will be read aloud at the meeting during the agenda item. Please make your comments brief. Written comments submitted and read into the public record must adhere to the principles of the three-minute speaking time permitted for in-person public comment at City Council meetings. Members of the public wishing to participate in this meeting via teleconference may email CityClerkDept@folsom.ca.us no later than thirty minutes before the meeting to obtain call-in information. Each meeting may have different call-in information. Verbal comments via teleconference must adhere to the principles of the three-minute speaking time permitted for in-person public comment at City Council meetings.

Members of the public may continue to participate in the meeting in person at Folsom City Hall, 50 Natoma Street, Folsom, CA while maintaining appropriate social distancing.

CALL TO ORDER

ROLL CALL: Council Members: Sheldon, Gaylord, Howell, Kozlowski, Aquino

The City Council has adopted a policy that no new item will begin after 10:30 p.m. Therefore, if you are here for an item that has not been heard by 10:30 p.m., you may leave, as the item will be continued to a future Council Meeting.

PLEDGE OF ALLEGIANCE

AGENDA UPDATE

BUSINESS FROM THE FLOOR:

Members of the public are entitled to address the City Council concerning any item within the Folsom City Council's subject matter jurisdiction. Public comments are limited to no more than three minutes. Except for certain specific exceptions, the City Council is prohibited from discussing or taking action on any item not appearing on the posted agenda.

CONSENT CALENDAR:

Items appearing on the Consent Calendar are considered routine and may be approved by one motion. City Council Members may pull an item for discussion.

- [1.](#) Approval of the April 14, 2020 Special/Regular Meeting Minutes
- [2.](#) Proclamation of the Mayor of the City of Folsom Proclaiming May 11-15, 2020 as National Police Officers Memorial Week in the City of Folsom
- [3.](#) 2019 Annual Report on the Status and Progress in Implementation of the General Plan
- [4.](#) Resolution No. 10406 - A Resolution Authorizing the City Manager to Execute Amendment No. 1 to the Contract with Kimley-Horn and Associates, Inc. for Additional Environmental Studies for the Folsom Placerville Rail Trail Project (Contract No. 173-21 17-013) and Appropriation of Funds
- [5.](#) Resolution No. 10419 – A Resolution Authorizing the City Manager to Execute Amendment No. 2 to the Agreement with Advantage Total Protection, Inc. for Fire and/or Intrusion Alarm Services for City Facilities (172-21 14-007)
- [6.](#) Resolution No. 10420 - A Resolution Accepting Fiscal Year 2019/2020 Supplemental Law Enforcement Services Fund (SLESF), Citizen's Option for Public Safety (COPS) Grant for the Purchase of Automated License Plate Reader Equipment in Accordance with State Requirements and Appropriation of Funds
- [7.](#) Resolution No. 10421 – A Resolution Authorizing the City Manager to Execute an Agreement with Water Works Engineers for Design Services for the Water System Rehabilitation Project No. 2 and Appropriation of Funds.
- [8.](#) Resolution No. 10423 – A Resolution Authorizing the City Manager to Execute A Contract Change Order with B&M Builders, Inc. for the East Bidwell Frontage Improvement Project, Project No. PW1810
- [9.](#) Resolution No. 10424 - A Resolution Authorizing Application for Local Early Action Planning Grants Program Funds for Various Zoning Projects, Consultant Expertise and Technological Enhancements to Simplify or Streamline Housing and Authorizing the City Manager to Execute an Agreement to Accept Grant Funds

OLD BUSINESS:

- [10.](#) Resolution No. 10422 - A Resolution of the City Council Confirming Emergency Order DES-03-20 Issued by the Director of Emergency Services

CITY MANAGER REPORTS:

COUNCIL COMMENTS:

ADJOURNMENT

NOTICE: Members of the public are entitled to directly address the City Council concerning any item that is described in the notice of this meeting, before or during consideration of that item. If you wish to address Council on an issue, which is on this agenda, please complete a blue speaker request card, and deliver it to a staff member at the table on the left side of the Council Chambers prior to discussion of the item. When your name is called, stand to be recognized by the Mayor and then proceed to the podium. If you wish to address the City Council on any other item of interest to the public, when the Mayor asks if there is any “Business from the Floor,” follow the same procedure described above. Please limit your comments to three minutes or less.

NOTICE REGARDING CHALLENGES TO DECISIONS: Pursuant to all applicable laws and regulations, including without limitation, California Government Code Section 65009 and or California Public Resources Code Section 21177, if you wish to challenge in court any of the above decisions (regarding planning, zoning and/or environmental decisions), you may be limited to raising only those issues you or someone else raised at the public hearing(s) described in this notice/agenda, or in written correspondence delivered to the City at, or prior to, the public hearing.

As presiding officer, the Mayor has the authority to preserve order at all City Council meetings, to remove or cause the removal of any person from any such meeting for disorderly conduct, or for making personal, impertinent, or slanderous remarks, using profanity, or becoming boisterous, threatening or personally abusive while addressing said Council, and to enforce the rules of the Council.

PERSONS INTERESTED IN PROPOSING AN ITEM FOR THE CITY COUNCIL AGENDA SHOULD CONTACT A MEMBER OF THE CITY COUNCIL.

The meeting of the Folsom City Council is being telecast on Metro Cable TV, Channel 14, the Government Affairs Channel, and will be shown in its entirety on the Friday and Saturday following the meeting, both at 9 a.m. The City does not control scheduling of this telecast and persons interested in watching the televised meeting should confirm this schedule with Metro Cable TV, Channel 14. The City of Folsom provides live and archived webcasts of regular City Council meetings. The webcasts can be found on the online services page of the City's website www.folsom.ca.us.

In compliance with the Americans with Disabilities Act, if you are a person with a disability and you need a disability-related modification or accommodation to participate in this meeting, please contact the City Clerk's Office at (916) 461-6035, (916) 355-7328 (fax) or cfreemantle@folsom.ca.us. Requests must be made as early as possible and at least two full business days before the start of the meeting.

City Council Special Meeting

MINUTES

Tuesday, April 14, 2020 6:00 PM

Pursuant to Governor Newsom’s Executive Order N-29-20, members of the Folsom City Council and staff may participate in this meeting via teleconference

CALL TO ORDER

The regular City Council meeting was called to order at 6:00 p.m. in City Council Chambers, 50 Natoma Street, Folsom, California, with Mayor Sarah Aquino presiding.

ROLL CALL:

Council Members Present: Mike Kozlowski, Council Member
Ernie Sheldon, Vice Mayor
Roger Gaylord, Council Member
Kerri Howell, Council Member
Sarah Aquino, Mayor

Council Members Absent: None

Staff Present: Assistant City Manager Jim Francis
City Attorney Steve Wang
City Clerk Christa Freemantle

ADJOURNMENT TO CLOSED SESSION FOR THE FOLLOWING PURPOSES:

- 1. Conference with Labor Negotiator – Pursuant to Government Code Section 54957.6.
Agency Negotiator: Human Resources Director James Francis.
Employee Organizations: The Folsom Middle Management Group and the Folsom Police Officers Association

Motion by Council Member Howell, second by Council Member Gaylord to adjourn to closed session for the above referenced item. Motion carried with the following roll call vote:

AYES: Council Member(s): Kozlowski, Sheldon, Gaylord, Howell, Aquino
NOES: Council Member(s): None
ABSENT: Council Member(s): None
ABSTAIN: Council Member(s): None

RECONVENE

City Attorney Steve Wang advised that no final action was taken during closed session.

ADJOURNMENT

There being no further business to come before the Folsom City Council, the meeting was adjourned at 6:45 p.m.

PREPARED AND SUBMITTED BY:

Christa Freemantle, City Clerk

ATTEST:

Sarah Aquino, Mayor

City Council Regular Meeting

MINUTES

Tuesday, April 14, 2020 6:30 PM

Pursuant to Governor Newsom’s Executive Order N-29-20, members of the Folsom City Council and staff may participate in this meeting via teleconference.

CALL TO ORDER

The regular City Council meeting was called to order at 6:45 p.m. in City Council Chambers, 50 Natoma Street, Folsom, California, with Mayor Sarah Aquino presiding.

ROLL CALL:

Council Members Present: Mike Kozlowski, Council Member
Ernie Sheldon, Vice Mayor
Roger Gaylord, Council Member
Kerri Howell, Council Member
Sarah Aquino, Mayor

Council Members Absent: None

Staff Present: City Manager Elaine Andersen
City Attorney Steve Wang
City Clerk Christa Freemantle
Principal Planner Steve Banks
Finance Director Stacey Tamagni
Senior Planner Stephanie Henry

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

AGENDA UPDATE

City Clerk Christa Freemantle advised that there were no agenda updates.

BUSINESS FROM THE FLOOR:

City Clerk Christa Freemantle read the following comments submitted by email:

- Jill Huckaby, regarding financial assistance to small businesses
- Mark Moore, commending Folsom Police and Fire for their work during this time and proposing a public safety awareness day.

CONSENT CALENDAR:

1. Approval of the March 10, 2020 Special/Regular Meeting Minutes
2. Approval of the March 16, 2020 Emergency Meeting Minutes
3. Approval of the March 27, 2020 Special Meeting Minutes
4. Proclamation of the Mayor of the City of Folsom Proclaiming April 12-18, 2020 as National Public Safety Telecommunicators Week in the City of Folsom
5. Proclamation of the Mayor of the City of Folsom Proclaiming May 7, 2020 as Big Day of Giving in the City of Folsom
6. Receive and File the City of Folsom, the Folsom Redevelopment Successor Agency, the Folsom Public Financing Authority, the Folsom Ranch Financing Authority, and the South of 50 Parking Authority Monthly Investment Reports for the Month of December 2019
7. pulled for discussion
8. Resolution No. 10402 - A Resolution Authorizing the City Manager to Execute a Construction Agreement with VSS International, Inc. for the Pavement Resurfacing Fiscal Year 2019-20 Project and Appropriation of Funds
9. Resolution No. 10403 – A Resolution Authorizing the City Manager to Execute an Agreement for the Purchase, Diversion and Processing of Commercial Recyclable Materials with Recycling Industries, Inc. and Appropriation of Funds
10. Resolution No. 10404 - A Resolution Authorizing the City Manager to Execute a Subdivision Improvement Agreement and Accept Offers of Dedication for the Enclave at Folsom Ranch Subdivision, and Approval of the Final Map for the Enclave at Folsom Ranch Subdivision
11. Resolution No. 10405 - A Resolution Amending the Financial Policies of the City of Folsom as Adopted by Resolution No. 7332 and Amended by Resolution No. 8367 Regarding Grant Administration
12. Resolution No. 10407 - A Resolution Authorizing the City Manager to Execute a Construction Agreement with Central Valley Engineering and Asphalt, Inc. for the East Bidwell Street Widening and Sidewalk Project and Appropriation of Funds
13. Resolution No. 10412 - Authorizing the Police Department to Accept a State of California, Department of Public Health, Food and Drug Branch, Tobacco Enforcement Section, Stop Tobacco Access To Kids Enforcement (STAKE) Grant In The Amount Of \$102,606 and Appropriation of Funds
14. Resolution No. 10413 - A Resolution Authorizing Adoption of an Addendum to the Memorandum of Understanding between the City of Folsom and the Folsom Middle Management Group for the period from January 1, 2020 thru December 31, 2022
15. Resolution No. 10416 – A Resolution Authorizing the City Manager to Execute an Agreement with James Day Construction, Inc., a California Corporation, dba Coastal

Mountain Electric for Construction of the Zone 4 Generator Improvement Project and Appropriation of Funds

16. Resolution No. 10418- A Resolution Adopting an Updated Fee Schedule by Adding "Patient Assessment/Treatment- No Transport" to the Ambulance Cost Recovery Program Provided by the Fire Department

Motion by Council Member Howell, second by Council Member Gaylord to approve the consent calendar, with the exception of item number 7. Motion carried with the following roll call vote:

AYES: Council Member(s): Kozlowski, Sheldon, Gaylord, Howell, Aquino
NOES: Council Member(s): None
ABSENT: Council Member(s): None
ABSTAIN: Council Member(s): None

CONSENT CALENDAR ITEM PULLED FOR DISCUSSION:

7. Toll Brothers at Folsom Ranch - Northwest Corner of White Rock Road and East Bidwell Street in the Folsom Plan Area (PN 19-091)
- a. Ordinance No. 1301 - An Uncodified Ordinance of the City of Folsom Approving Amendment No. 2 to the First Amended and Restated Tier 1 Development Agreement between the City of Folsom and Easton Valley Holdings, LLC relative to the Toll Brothers at Folsom Ranch Project (Second Reading and Adoption)
- b. Ordinance No. 1302 - An Uncodified Ordinance of the City of Folsom Approving Amendment No. 2 to the First Amended and Restated Tier 1 Development Agreement between the City of Folsom and Oak Avenue Holdings LLC, and Toll West Coast, LLC relative to the Toll Brothers at Folsom Ranch Project (Second Reading and Adoption)
- c. Ordinance No. 1303 - An Uncodified Ordinance of the City of Folsom Approving Amendment No. 2 to the First Amended and Restated Tier 1 Development Agreement between the City of Folsom and West Scott Road, LLC and Toll West Coast, LLC relative to the Toll Brothers at Folsom Ranch Project (Second Reading and Adoption)
- d. Ordinance No. 1304 - An Uncodified Ordinance of the City of Folsom Approving Amendment No. 3 to the First Amended and Restated Tier 1 Development Agreement between the City of Folsom and Folsom Real Estate South, LLC and Toll West Coast, LLC relative to the Toll Brothers at Folsom Ranch Project (Second Reading and Adoption)

City Clerk Christa Freemantle read one comment submitted by email:

- Mark Moore, expressing concern about home size, adequacy of sewage lines, grading, tree removal and acceptable emergency response access.

Motion by Council Member Kozlowski, second by Council Member Gaylord to adopt Ordinance No. 1301. Motion carried with the following roll call vote:

AYES: Council Member(s): Kozlowski, Sheldon, Gaylord, Howell, Aquino
NOES: Council Member(s): None
ABSENT: Council Member(s): None
ABSTAIN: Council Member(s): None

Motion by Council Member Howell, second by Council Member Kozlowski to adopt Ordinance No. 1302. Motion carried with the following roll call vote:

AYES: Council Member(s): Kozlowski, Sheldon, Gaylord, Howell, Aquino
NOES: Council Member(s): None
ABSENT: Council Member(s): None
ABSTAIN: Council Member(s): None

Motion by Council Member Howell, second by Mayor Aquino to adopt Ordinance No. 1303. Motion carried with the following roll call vote:

AYES: Council Member(s): Kozlowski, Sheldon, Gaylord, Howell, Aquino
NOES: Council Member(s): None
ABSENT: Council Member(s): None
ABSTAIN: Council Member(s): None

Motion by Council Member Howell, second by Mayor Aquino to adopt Ordinance No. 1304. Motion carried with the following roll call vote:

AYES: Council Member(s): Kozlowski, Sheldon, Gaylord, Howell, Aquino
NOES: Council Member(s): None
ABSENT: Council Member(s): None
ABSTAIN: Council Member(s): None

PUBLIC HEARING:

17. Resolution No. 10399 - A Resolution to Amend the Empire Ranch Specific Plan to Increase the Maximum Number of Stories for Single-Family Residences from Two-Stories to Two and One-Half Stories (Without Changing the Maximum Building Height of 35 Feet), to Increase the Maximum Lot Coverage for Single-Story Residences from 45% to 50%, and to Allow Single-Story Homes Situated on Downslope Lots to Build Out the Lower Level Basement Area to a Maximum of 25% of the Floor Area of the Primary Floor Area for the Empire Ranch Specific Plan Amendment Project (**continued from the March 10, 2020 meeting**)

Principal Planner Steve Banks made a presentation and responded to questions from the City Council.

Mayor Aquino opened the public hearing at 7:13; hearing no speakers the public hearing was closed.

Motion by Council Member Gaylord, second by Council Member Howell to approve Resolution No. 1399. Motion carried with the following roll call vote:

AYES: Council Member(s): Kozlowski, Sheldon, Gaylord, Howell, Aquino
NOES: Council Member(s): None
ABSENT: Council Member(s): None
ABSTAIN: Council Member(s): None

OLD BUSINESS:

- 18. Resolution No. 10411 - A Resolution of the City Council Confirming Emergency Order DES-02-20 Issued by the Director of Emergency Services

City Manager Elaine Andersen made a presentation and responded to questions from the City Council.

Motion by Council Member Howell, second by Council Member Gaylord to approve Resolution No. 10411. Motion carried with the following roll call vote:

AYES: Council Member(s): Kozlowski, Sheldon, Gaylord, Howell, Aquino
NOES: Council Member(s): None
ABSENT: Council Member(s): None
ABSTAIN: Council Member(s): None

NEW BUSINESS:

- 19. Community Facilities District No. 23 (Folsom Ranch)
 - a. Resolution No. 10414 – A Resolution of the City Council of the City of Folsom Appointing Consultants, Approving a Proposed Boundary Map and Declaring Intention to Form a Community Facilities District to be Named “City of Folsom Community Facilities District No. 23 (Folsom Ranch)” and to Levy Special Taxes therein
 - b. Resolution No. 10415 – A Resolution of the City Council of the City of Folsom Declaring the Necessity for Incurring Bonded Indebtedness in and for the City of Folsom Community Facilities District No. 23 (Folsom Ranch) and in and for each Improvement Area Designated therein and Calling for a Public Hearing thereon

Finance Director Stacey Tamagni made a presentation and responded to questions from the City Council.

Motion by Council Member Howell, second by Council Member Kozlowski to approve Resolution No. 10414. Motion carried with the following roll call vote:

AYES: Council Member(s): Kozlowski, Sheldon, Gaylord, Howell, Aquino
NOES: Council Member(s): None
ABSENT: Council Member(s): None
ABSTAIN: Council Member(s): None

Motion by Council Member Howell, second by Council Member Gaylord to approve Resolution No. 10415. Motion carried with the following roll call vote:

AYES: Council Member(s): Kozlowski, Sheldon, Gaylord, Howell, Aquino
NOES: Council Member(s): None
ABSENT: Council Member(s): None
ABSTAIN: Council Member(s): None

20. Resolution No. 10410 - A Resolution of the City of Folsom Approving an Affordable Housing Loan in the Amount of \$4,150,000 from the City's Housing Fund to Bidwell Place, LP, Authorizing the City Manager to Execute a Loan Agreement and Related Documents, and Authorizing the Use of Sewer Fee Credits for the Construction of 75 Affordable Housing Units at the Bidwell Place Multi-Family Affordable Housing Development and Appropriation of Funds

Senior Planner Stephanie Henry made a presentation and responded to questions from the City Council.

Motion by Council Member Howell, second by Council Member Gaylord to approve Resolution No. 10410. Motion carried with the following roll call vote:

AYES: Council Member(s): Kozlowski, Sheldon, Gaylord, Howell, Aquino
NOES: Council Member(s): None
ABSENT: Council Member(s): None
ABSTAIN: Council Member(s): None

21. Resolution No. 10417 - A Resolution Approving the Draft Transportation Expenditure Plan for the Proposed Sacramento County 2020 Transportation Sales Tax Ballot Measure

STA Executive Director Will Kempton made a presentation and responded to questions from the City Council.

City Clerk Christa Freemantle read comments submitted by email:

- Jofil Borja, expressing support of the expenditure plan
- Carter Nott, expressing opposition to the increased sales tax
- Christina Hulick, expressing opposition to the tax increase
- Jennifer Hodgkins expressing opposition to the tax increase
- Frank Thomsen expressing opposition to the tax increase
- Steven Fenaroli expressing opposition to the tax increase
- Joshua Jendian, expressing opposition to the sales tax proposal
- Floyd Johnson, expressing opposition to the sales tax increase
- Robert Holderness, inquiring about the proposed extension to Folsom

Motion by Council Member Howell, second by Council Member Gaylord to approve Resolution No. 10417. Motion carried with the following roll call vote:

AYES: Council Member(s): Kozlowski, Sheldon, Gaylord, Howell, Aquino
NOES: Council Member(s): None
ABSENT: Council Member(s): None
ABSTAIN: Council Member(s): None

CITY MANAGER REPORTS:

City Manager Elaine Andersen thanked everyone for their ongoing efforts to slow the spread of COVID-19 and encouraged donations to the food bank. She wished Assistant City Manager Jim Francis a happy birthday.

COUNCIL COMMENTS:

Council Member Kozlowski spoke of upcoming SACOG meeting.

Council Member Howell urged everyone to drive carefully and to not over-shop/hoard food.

Council Member Gaylord thanked staff for their ongoing efforts to slow the spread of COVID-19.

Vice Mayor Sheldon wished everyone to be well and stay safe.

Mayor Aquino thanked everyone for their ongoing efforts to slow the spread of COVID-19 and wished Assistant City Manager Jim Francis a happy birthday.

ADJOURNMENT

There being no further business to come before the Folsom City Council, the meeting was adjourned at 8:32 p.m.

PREPARED AND SUBMITTED BY:

Christa Freemantle, City Clerk

ATTEST:

Sarah Aquino, Mayor

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PROCLAMATION

OF THE MAYOR OF THE CITY OF FOLSOM
PROCLAIMING May 11 – 15, 2020

as

NATIONAL POLICE OFFICERS MEMORIAL WEEK IN THE CITY OF FOLSOM

WHEREAS, National Police Week was established in 1962 by President John F. Kennedy along with a joint resolution of Congress to pay special tribute to those law enforcement officers who have lost their lives in the line of duty for the safety and protection of others; and

WHEREAS, there are approximately 900,000 law enforcement officers serving in communities across the United States, including 78 sworn members of the City of Folsom Police Department who work devotedly and selflessly on behalf of the citizens of the City of Folsom, regardless of the peril or hazard to themselves: and

WHEREAS, since the first recorded death in 1791, more than 21,000 law enforcement officers in the United States have made the ultimate sacrifice; and

WHEREAS, the names of 21,910 of these dedicated public servants are engraved on the walls of the National Law Enforcement Officers Memorial, which was dedicated in 1991 in Washington, D.C.; and

WHEREAS, 371 new names of fallen heroes were added to the National Law Enforcement Officers Memorial last Spring, including 146 officers killed in 2019 and 228 officers who died in previous years whose stories of sacrifice had been lost to history until now: and

WHEREAS, the service and sacrifice of all officers killed in the line of duty will be honored, and the names of the officers newly engraved on the Memorial will be formally dedicated, during the National Law Enforcement Officers Memorial Fund's 32nd Annual Candlelight Vigil, to be held on the evening of Wednesday, May 13, 2020; and

WHEREAS, May 15, 2020 is designated as Peace Officers Memorial Day, in honor of all fallen officers and their families.

NOW, THEREFORE, I, Sarah Aquino, Mayor of the City of Folsom and on behalf of the Folsom City Council do hereby proclaim the week of May 11 - 15, 2020 as **NATIONAL POLICE OFFICERS MEMORIAL WEEK** in the City of Folsom and publicly salute the service of law enforcement officers in our community and in communities across the nation.

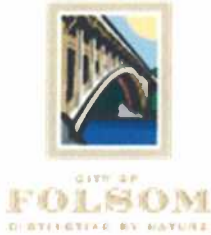
PROCLAIMED this 28th day of April 2020.

Sarah Aquino, Mayor

ATTEST:

Christa Freemantle, City Clerk

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Folsom City Council Staff Report

MEETING DATE:	4/28/2020
AGENDA SECTION:	Consent
SUBJECT:	2019 Annual Report on the Status and Progress in Implementation of the General Plan
FROM:	Community Development Department

RECOMMENDATION / CITY COUNCIL ACTION

Staff respectfully requests that the City Council receive and accept the 2019 General Plan Annual Progress Report and direct staff to forward copies to the Governor’s Office of Planning and Research and Department of Housing and Community Development.

BACKGROUND / ISSUE

The purpose of this General Plan Progress Report is to update the City Council on the status of implementing programs contained within the City’s recently adopted 2035 Folsom General Plan.

State law (California Government Code §65400) requires all cities (including charter cities) and all counties to submit an Housing Element Annual Progress Report (APR) to the California Department of Housing and Community Development (HCD) and the Governor’s Office of Planning and Research (OPR) to report progress that the jurisdiction has made toward implementing the Housing Element of their general plan. Provisions of Assembly Bill 879 and Senate Bill 35 of the State’s 2017 Housing Package added new data requirements for the Housing Element Annual Progress Reports (APRs). These additions are listed below:

- Housing Development Applications and Approvals
- Housing Production in progress (via entitlement, building permit, or certificate of occupancy)
- Sites Identified or Rezoned (if applicable) to Accommodate Regional Housing Needs Allocation (RHNA) related to “No Net Loss” provisions passed by AB 166

The Housing Element APR utilizes building permits issued as the basis for counting progress toward RHNA. In addition, the APR describes the City's accomplishments toward achieving its share of the identified housing needs (RHNA) and includes a status report on implementation of the City's housing related policies, ordinances, and programs to facilitate efforts to remove constraints to the production of affordable housing.

In addition to the Housing Element APR, State law requires all counties and **general law** cities to also submit an annual report on the status of the jurisdiction's General Plan as it pertains to **all** general plan elements. Since, the City of Folsom is a charter city, the City is not currently required to submit a General Plan Progress Report to the State. Nevertheless, the Community Development Department has elected to begin annually preparing a General Plan Progress Report in order to track the City's progress towards achieving the City's stated General Plan goals and objectives. Furthermore, annual submission of the General Plan Progress Report to the State allows the City to be eligible to apply for certain state funding made available by HCD, such as the Infill Infrastructure Grant aimed at providing gap funding for qualified infrastructure improvements associated with residential or mixed-use infill development.

Prior to submittal to the State, the annual report must be presented to the City Council for review and acceptance. The 2019 General Plan Annual Progress Report (Attachment 1) includes a summary of General Plan Amendments processed and actions or activities relating to implementation of each of the City's General Plan Elements. The Housing Element portion of the report consists of standardized State-produced tables that quantify the number of dwelling units entitled and constructed during the 12-month reporting period and the status of Housing Element programs.

POLICY / RULE

State Housing Element Law (Government Code Sections 65580 *et seq.*) requires local government plans to meet the existing and projected housing needs of all economic segments of the community. Government Code Section 65400 requires an annual review at a public meeting to report on the progress of the programs in the Housing Element. The City's Housing Element, which was adopted by the City Council on October 22, 2013, provides the local legislative framework for meeting the State Housing Element Law requirements.

ANALYSIS

The General Plan Progress Report assists OPR in identifying statewide trends in local land use decision making. Furthermore, the report assists the City in evaluating how the goals and policies of the general plan are being implemented through various programs, planning activities and land development projects (both public and private). While OPR provides general guidance on the preparation of APRs, local jurisdictions are encouraged to develop their General Plan Progress Report in a manner that is useful to the specific jurisdiction.

The attached General Plan Progress Report summarizes the City's General Plan implementation progress for 2019. The report is not an exhaustive inventory of Folsom's general plan implementation efforts, but rather a focused account of relevant activities of

citywide significance, including land development projects requiring discretionary review, long-rang planning efforts, City capital improvement projects and other action items that specifically address implementation of the general plan.

ATTACHMENT

1. 2019 General Plan Annual Progress Report

Submitted,



Pam Johns, Community Development Director



2019 General Plan Annual Progress Report
City of Folsom
March 2020

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- A. PURPOSE OF THE ANNUAL PROGRESS REPORT (APR)
- B. BACKGROUND
- C. PURPOSE OF THE GENERAL PLAN
- D. STATUS OF THE ADOPTED ELEMENTS

CHAPTER 2 – IMPLEMENTATION OF THE GENERAL PLAN

- A. AMENDMENTS TO THE GENERAL PLAN
- B. GENERAL PLAN PROGRAM IMPLEMENTATION HIGHLIGHTS FOR 2019

CHAPTER 3 – IMPLEMENTATION OF THE HOUSING ELEMENT

CHAPTER 4 – 2019 PROJECTS AND ACCOMPLISHMENTS

- A. MAJOR DEVELOPMENT APPLICATIONS
- B. NOTABLE PROJECTS AND ACCOMPLISHMENTS

APPENDIX A: GENERAL PLAN ANNUAL IMPLEMENTATION REPORT

APPENDIX B: HOUSING ELEMENT ANNUAL PROGRESS REPORT

EXHIBIT 1: HOUSING ELEMENT IMPLEMENTATION TABLE

EXHIBIT 2: REGIONAL HOUSING NEEDS ALLOCATION TABLE

EXHIBIT 3: SUMMARY OF ENTITLED UNITS AND SUBMITTED APPLICATIONS

CHAPTER 1 – INTRODUCTION AND SUMMARY

A. Purpose of the Annual Progress Report (APR)

The primary purpose of this Annual Progress Report (APR) is to summarize the activities that took place between January 1, 2019 and December 31, 2019 to implement the City of Folsom’s 2035 General Plan. This report will be provided to the City Council for their review and acceptance. In addition, the APR will be submitted to the Governor’s Office of Planning and Research (OPR) and the Department of Housing and Community Development (HCD).

B. Background

The City of Folsom adopted a comprehensive update to the General Plan on August 28, 2018. The Folsom 2035 General Plan is the result of over 6 years of public input from stakeholders, the community, City Commissioners and the City Council. The updated plan replaced and reformatted the previous General Plan that was adopted in 1988 and includes key planning concepts such as developing urban centers offering an urban lifestyle in a suburban community, moving toward mixed use on the East Bidwell corridor, providing opportunities for transit-oriented development, and following retail trends to provide for new shopping and converting old retail centers to productive use. Other key planning concepts embraced in the Folsom 2035 General Plan are complete streets including all modes of transportation and a focus on healthy lifestyles.

C. Purpose of the General Plan

The General Plan is the foundational land use document for the City of Folsom and includes goals, policies and programs on a wide range of topics. Every city and county in California must have a general plan, which is the local government’s long-term framework or “constitution” for future development. The general plan represents the community’s view of Folsom’s future and expresses the community’s development goals. The Folsom 2035 General Plan establishes the framework for land use decisions in the City of Folsom over the next 20 plus years and includes goals, policies, and programs on a wide range of topics. All new land use and development, as well as modifications to existing use and development must be consistent with the City’s General Plan.

D. Status of Adopted Elements

The general plan is made up of eight elements, of which seven are mandated by the State. Except for the Housing Element, all other elements of the City of Folsom General Plan were adopted as a single document on August 28, 2018. State requirements for housing elements are more detailed and specific than for the other general plan elements, and housing elements are required to be updated on a fixed schedule set by the State. For these reasons the City of Folsom Housing Element is contained in a

separate document which was adopted by the City Council October 22, 2013. and certified by the State HCD on December 3, 2013. The current Housing Element covers an eight year period from 2013 to 2021.

The seven State-mandated elements are: Land Use, Circulation, Housing, Conservation, Open Space, Noise, and Safety (California Government Code Section 65302). Communities may include other elements that address issues of particular local concern, such as economic development or urban design. Communities can also organize their general plan anyway they choose, as long as the required issue areas are addressed. The following table shows how the elements of the Folsom 2035 General Plan are organized to meet the mandatory requirements of State law:

ELEMENTS OF THE FOLSOM 2035 GENERAL PLAN								
Folsom 2035 General Plan Elements	General Plan Elements Required by State Law							Optional Elements Allowed by State Law
	Land Use	Circulation	Housing	Conservation	Noise	Open Space	Safety	
Land Use	■							
Mobility		■						
Economic Prosperity								■
Housing			■					
Natural and Cultural Resources					■			
Public Facilities and Services								■
Parks and Recreation						■		
Safety and Noise					■		■	

Source: Folsom General Plan 2035 -Adopted August 28, 2018

CHAPTER 2 - IMPLEMENTATION OF THE GENERAL PLAN

To help ensure that appropriate actions are taken to implement the 2035 General Plan, the Plan includes a set of implementation programs. The implementation programs identify specific actions to be taken by the City to implement the general plan policies.

A. Amendments to the General Plan

State law allows the city to amend its General Plan no more than four times per year. Amendments may be proposed and acted upon at any time during the year and one action may include multiple amendments. General Plan amendments are subject to environmental review, public notice and hearing requirements and must not create inconsistencies with other parts of the plan. Some of the amendments will be policy changes, while others will be changes to the General Plan Land Use Diagram.

2019 General Plan Amendments

Canyon Terrace Apartments Expansion and Remodel: General Plan Amendment and Design Review – The City Council approved a General Plan Amendment on July 9, 2019 to change the land use designation from MLD (Multi-Family Low Density) to MHD (Multi-Family High Density) in order to accommodate the increased residential density associated with the project expansion.

B. General Plan Program Implementation Highlights for 2019

The following are highlights of the implementation program progress made in calendar year 2019 organized by Element.

Land Use Element:

LU-1. Update the Zoning Ordinance – In April of 2019, the City began the process of updating the City’s Zoning Code, which is scheduled to be completed in the first quarter of 2021. The primary goals of the update include: Implement 2035 General Plan land use policies; ensure consistency with state and federal law; be intuitive, graphic and user-friendly; create a transparent, predictable and consistent process; promote high quality design; respond to community concerns; promote infill, mixed-use, and transit-oriented development in Transit Priority Areas and mixed-use overlay areas; and standardize and simplify development review.

LU-6. Adopt Green Building - In 2019, the Community Development Department prepared a Greenhouse Gas (GHG) Reduction Strategy Consistency Checklist. The Checklist is required only for projects subject to CEQA review. The Checklist streamlines GHG analysis and contains measures that are required to be implemented on a project-by-project basis to ensure that the specified emissions targets identified in the General Plan are achieved. Implementation of these measures ensure that new development is consistent with the General Plan’s assumptions for achieving the identified GHG reduction targets. All projects subject to CEQA will be required to meet the standards in the checklist.

Mobility Element:

M-2. Intelligent Transportation Systems (ITS) Master Plan - In 2019 the Public Works Department updated the Intelligent Transportation Systems (ITS) Master Plan in conjunction with SACOG Regional ITS Master Plan. The installation included 40 “smart” traffic controllers, 25 closed-circuit television

(CCTV) at critical intersections, 144 strand Single Mode Fiber Optic (SMFO) along portions of Broadstone Parkway and Empire Ranch Road and fiber optic conduit between Folsom City Hall and Prison Road traffic signal. In addition, the City installed a Video Management System (VMS) that allows CCTV footage to be viewed and shared between the Public Works Department and the Police Department.

M-4. Electric Vehicle Charging Stations at City Facilities - In 2019 the Public Works Department submitted a successful SMUD grant application to install an Electric Vehicle charging facility (with a least 6 parking spaces) in the parking lot at the Police Station.

M-10. Capital Southeast Connector - During 2019 City staff continued to coordinate with JPA and County staff to finalize the design of the initial project phase of the Capital Southeast Connector from Prairie City Road to East Bidwell Street. The "Connector Project" has been in development for over a decade. The initial segment of the project will continue the four-lane expressway from the intersection of Prairie City Road eastward. The existing two-lanes will be widened and re-aligned to the south to smooth out the roadway and construction of a center median to enhance the safety of the new roadway. Construction is anticipated to begin in the Spring of 2020.

Economic Prosperity Element:

EP-3. – Folsom Accelerated Small Tenant Improvement Review - The FASTIR program has been active since July 2010. In 2019 there were 51 tenant improvements reviewed through the FASTIR program with a success rate of 92% receiving a building permit within a day. A similar number of projects with a similar success rate is anticipated for 2020.

Housing Element: See Chapter 3

Natural and Cultural Resources Element:

NCR-3. – Creek Week - The City of Folsom was a platinum sponsor for Creek Week in 2019 through the Sacramento Area Creeks Council. Creek Week was held from April 4th through April 13th in 2019, with a dedicated creek cleanup event held on Saturday April 13th in Folsom in conjunction with Trails Day and Arbor Day events held at the same time. The Creek Week cleanup included 173 volunteers picking up trash from 18 different sites around the City, resulting in approximately 662 pounds of trash being collected and disposed of.

Public Facilities and Services Element:

PFS-6. Water Management Programs – In 2019, the City's Water Management Division completed 452 water audits, conducted 15 community outreach events reaching approximately 3,700 people, and staff attended 22 educational events.

PFS-7. Sanitary Sewer Management Plan – The City updated the Sanitary Sewer Management Plan on July 23, 2019 as approved by City Council Resolution No. 10312.

PFS-8. Maintenance Permits - The City has an active Routine Maintenance Agreement (1600-2014-0197-R2) with California Department of Fish and Wildlife for the express purpose of conducting routine maintenance activities within the City of Folsom and its natural watercourses and tributaries, including detention basins. In 2019, two routine maintenance projects were conducted within the City utilizing

the City's Routine Maintenance Agreement. The projects consisted of removing excessive vegetation and obstructions from channels to ensure adequate capacity for flood conveyance.

PFS-9. Fire Service Delivery Plan – In 2019, the Fire Department Service Delivery Plan was updated and incorporated into the 2020-2025 Fire Department Strategic Plan.

PFS-18. Neighborhood Cleanup Program - In 2019, the Solid Waste Division of the Public Works Department completed over 10,000 bulky waste pickups and collected nearly 2,000 tons of waste.

Parks and Recreation Element:

PR-4. Recreation Activity Guide - In 2019, three (Summer, Fall, and Winter/Spring) Recreation Activity Guides were printed and mailed to Folsom residents. A total of 88,000 guides were printed with 83,236 being mailed. In addition, a Summer Camps Supplement was printed and distributed via Folsom Cordova Unified School District elementary schools. In addition, there were 8,000 Camps Supplements printed with 5,181 delivered via school packets.

Safety and Noise Element:

SN -2 Emergency Operation Plan - The Fire Department updated the City Emergency Operations Plan. It is currently in draft form and should be finalized in 2020.

SN – 5 Community Wildfire Protection Plan - The Fire Department updated the Community Wildfire Protection Plan and incorporated it into the City Emergency Operations Plan as an Appendix.

CHAPTER 3 - IMPLEMENTATION OF THE HOUSING ELEMENT

In accordance with State law (California Government Code §65400), the City is required to report certain housing information, including the City's progress in meeting its share of regional housing needs, actions taken towards completion of housing element programs and the city's efforts to remove governmental constraints to the development of housing.

The State of California Department of Housing and Community Development requires that the Housing Element Annual Progress Report consists of six Excel spreadsheets, which are attached as Appendix B.

Housing Element Implementation

The 2019 APR provides the number of housing units for which the City issued building permits in 2019, both in the aggregate and by affordability levels, according to state-defined income levels. In 2019, building permits were issued for one very-low income, three low income and three moderate income residential accessory dwelling units (ADUs). In addition, building permits were issued for 726 above-moderate income residential units, consisting of 447 single-family dwelling units and 279 luxury multi-family units.

With regards to development applications, the City received a total of 90 housing development applications in 2019, which included 75 custom home design review applications. The total proposed housing units associated with these housing development applications is 2472 units.

The City has demonstrated solid progress in implementing the programs in its 2013-2021 Housing Element. Below is a list of Housing Element implementation highlights.

Program H-2.B. Economic Development Treatment Capacity Bank - The City continues to use EDTCB sewer credits to reduce the cost for SRCSD connection fees and continues to reserve a portion of these credits for housing projects affordable to low-, very low-and extremely low-income households. On June 13, 2017 the City Council approved Resolution No. 9947 authorizing 90 sewer credits for the 100% affordable Parkway Apartment project. On September 26, 2017 the City Council approved Resolution No. 10005 authorizing 75 sewer credits for the Bidwell Pointe mixed-use, mixed-income project.

Program H-3.B. City Grant for Very Low Income Project – In December of 2016, the Folsom City Council approved Resolution No. 9807 to provide a Housing Trust Fund Grant in the amount of \$780,000 to the Broadstone Apartment project for the purpose of providing 6 extremely low income household units.

Program H-3.F. Tax-Exempt Bond Financing - In September 2015, the Governor signed into law Senate Bill 107, which authorizes the City’s housing successor agency to designate the use of, and commit 100% of bond proceeds that were issued for affordable housing purposes prior to June 28, 2011. As a result, in 2017 the City was able to approve housing loans for two affordable housing projects: Bidwell Pointe Apartments and the Parkway Apartments.

Program H-4.B. Mobile Home Rehabilitation Program - Mobile homes are an important source of affordable housing in Folsom and the Mobile Home Rehabilitation Program helps support investment in the existing affordable housing stock. In 2019, the City provided 1 major grant in the amount of \$7,450 to replace a furnace to assist a very-low income senior household.

Program H-5.B. Seniors Helping Seniors Program – In addition to Major Grants, the Seniors Helping Seniors Program provides assistance for minor home repairs to extremely low-, very low-, and low-income seniors in Folsom. In 2019, the Seniors Helping Seniors program provided over \$139,000 in funding to assist 90 eligible senior households with home repairs.

CHAPTER 4 – 2019 PROJECTS AND ACCOMPLISHMENTS

In addition to implementation of specific programs, the City of Folsom implemented a number of General Plan policies and goals through a variety of actions in 2019. The following sections provide an overview of some of these actions.

A. Major Development Applications

The following development applications were reviewed by the Planning Commission and/or City Council during 2019.

Mangini Ranch Phase 1, Villages 6 and 7 Design Review

On September 4, 2019 the Planning Commission approved a Residential Design Review application for 224 traditional single-family residential units located within Phase 1, Villages 6 and 7 of the previously approved Mangini Ranch Subdivision project.

Scholar Way Tentative Parcel Map

On September 9, 2019, the Planning Commission approve a Tentative Parcel Map to subdivide an existing 10.2-acre property into two parcels. The east portion of the existing parcel (proposed Parcel 1) is developed with a church, parking lot and landscaping. The west portion of the existing parcel (proposed Parcel 2) is currently undeveloped, mass graded and vegetated with native grasses. A multi-family apartment project is proposed for Parcel 2 and subject to a separate entitlement application.

White Rock Springs Ranch/Carr Trust Subdivision Residential Design Review

On October 16, 2019, the Planning Commission approved a Residential Design Review application for 121 traditional single-family residential units located within the previously approved White Rock Springs Ranch Village 1 Subdivision and Carr Trust Subdivision.

Enclave at Folsom Ranch Subdivision Residential Design Review

On October 16, 2019, the Planning Commission approved a Residential Design Review application for 111 small-lot single-family residential units located within the previously approved Enclave at Folsom Subdivision project.

Folsom Plan Area Parcel 85A Tentative Parcel Map

On December 4, 2019, the Planning Commission approved a Tentative Parcel Map to subdivide an existing 54.30-acre property (known as Folsom Plan Area Parcel 85A) into four individual parcels for future sale and development. The proposed four parcels are 27.44 acres (Parcel 1), 3.97 acres (Parcel 2), 8.39 acres (Parcel 3), and 7.35 acres (Parcel 4) in size respectively. The Tentative Parcel Map also includes dedication of 7.15 acres of land as public right-of-way. No development of the subject parcels was proposed with this particular application. Any future development of the site will require subsequent approvals.

B. Notable Projects and Accomplishments

During 2019, there were a number of notable projects and accomplishments related to the City’s General Plan goals and policies which the City expended substantial efforts on. The following provides brief summaries of some of these accomplishments, and is not intended to be exhaustive.

Disaster Preparedness - The Fire Department and Police Department coordinated an Emergency Operations Center exercise to better prepare City staff to mitigate a large-scale emergency or disaster. The focus was on a fast-moving wildfire within the City, including evacuation coordination, simulated utility outages, and resource ordering.

American with Disabilities Act (ADA) Transition Plan - The Public Works Department retrofit existing sidewalks at various locations throughout the city to ensure ADA compliance. Locations for the work were determined per priorities identified in the City’s ADA Transition Plan.

Annual Pavement Rehabilitation Project – The Public Works Department contracted with Pavement Coatings Co. to resurface various roadways and bike trails in the city. Over 50 lane miles of roadways

and trails were slurry sealed in order to help preserve and protect the underlying pavement structure and provide new driving/riding/walking surfaces.

Green Valley Road Widening Project – The Green Valley Road project includes four travel lanes, class 2 bike lanes, and a painted median/turn lane. The project will improve traffic flow, level of service at nearby traffic signals, and air quality by reducing commute times. The project should be completed by summer 2020.

Park Projects – The Parks and Recreation Department completed the Broder Family Homestead Park which features the celebration of Native American and early pioneer life in the Folsom area and includes a children’s play area along with a heritage olive grove and vineyard. In addition, public planning for Benevento Family Park has commenced. This 19-acre park site, which is adjacent to Vista del Lago High School, proposes to feature a lighted soccer field, a lighted basketball court, along with picnic and play areas.

Trail Projects - The Parks and Recreation Department completed two major trail connection projects. The Oak Parkway Trail Undercrossing provides a trail connection between the Oak Parkway trail and the Johnny Cash Trail. This project was funded by a Caltrans Active Transportation grant and a Federal Lands Access Program grant. The Lake Natoma Trail Gap Closure Project includes the city’s first separated bikeway, which is a 12-foot-wide paved path which parallels Leidesdorff Street. This project fills the gap in the lake Natoma Trail, allowing pedestrians and cyclists to have a continuous path around Lake Natoma.

Empire Ranch Road Traffic Signals – The City of Folsom engineered and installed a series of six new traffic signals to increase motorist, pedestrian, and cyclist safety on Empire Ranch Road. The new signals also support the safest emergency vehicle access at Folsom Fire Station 39 on Empire Ranch Road. The new signals have high-definition detection cameras, closed caption TVs, advanced controllers, and fiber optic connections. This new technology allows the Public Works Department to remotely monitor and adjust traffic signal timing and provide proactive maintenance from the City’s Traffic Operations Center.

State-of-the-Art Permit Counter - The Community Development Department applied for and received a \$310,000 SB 2 Planning Grant from the State of California to improve the customer permit counter with new technologies, expanded and enhanced customer terminals, improved web-based platform for zoning information, and a public kiosk for project submittals and access to data and public records. Planned improvements (in partnership with the City’s Zoning Code Update and software conversion) will result in a more efficient, convenient, and cost-effective customer experience. Final design to be completed in 2020 with construction in early 2021.

ProjectDox – The City of Folsom executed an agreement with Avolve Software Corporation to provide electronic plan check software and services to improve the city’s building permit plan review process. Electronic plan check services will result in a more modern, efficient and cost-effective process for reviewing building permit applications and will help contribute to a decrease in GHG emissions. Implementation of the first phase of the new software is expected to commence by summer 2020.

Flood Management Ordinance – The City updated the Flood Prevention Ordinance of the Folsom Municipal Code pertaining to the notification of other agencies when alterations or base flood elevation changes have occurred within a special flood hazard area. Continued enforcement of the floodplain

management regulations will ensure the City's good standing in the National Flood Insurance Program and guarantee availability of flood insurance coverage.

Tree Preservation Ordinance Update Workshop – A Public Draft Tree Preservation Ordinance to update the existing Ordinance was completed and circulated for public review in late 2019. During that review period, City Council held a public workshop (October 22, 2019) which provided a venue for the community, stakeholders, and decision makers to learn about the significant changes proposed and to provide input and policy direction prior to any public hearing. Staff's presentation highlighted proposed changes and showed several common scenarios for applicability of existing vs proposed regulations. Council asked questions, provided comments, heard a few public comments and directed staff to proceed with additional outreach and prepare any modifications for public hearing and consideration of adoption planned for early 2020.

APPENDIX A

GENERAL PLAN ANNUAL IMPLEMENTATION REPORT

Action Number	Implementation Action	Timeframe	Status of Implementation
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Land Use Element			
<p>LU-1</p>	<p>Update the Zoning Ordinance Develop a priority list for how sections of the Folsom Zoning Ordinance and applicable guidelines will be updated consistent with the General Plan. The City shall review and update the Folsom Zoning Ordinance and applicable guidelines, consistent with the policies and diagrams of the General Plan. The update shall include developing appropriate standards to encourage mixed use within the East Bidwell Overlay area and transit-oriented development around light rail stations, including restrictions on automobile-oriented uses within one-quarter mile of light rail stations. The City shall review and update the Historic District Design and Development Guidelines.</p>	<p>2018-2020/ Ongoing</p>	<p>In April 2019, the Community Development Department began extensive public outreach efforts to encourage public involvement in the Zoning Code Update, which is scheduled to be completed in first quarter of 2021. The primary goals of the update include: Implement 2035 General Plan land use policies; ensure consistency with State and federal law; be intuitive, graphic and user-friendly; create a transparent, predictable and consistent process; promote high quality design; respond to community concerns; promote infill, mixed-use, and transit-oriented development in Transit Priority Areas and mixed-use overlay areas; and standardize and simplify development review. In addition, this effort includes review and update of the Historic District Design and Development Guidelines.</p>
<p>LU-2</p>	<p>Vacant and Underutilized Sites Develop and maintain a citywide database of vacant and underutilized sites to monitor the city's growth and change. The City shall prepare an annual report to the Planning Commission and City Council on the number of vacant sites and underutilized sites that were developed during the previous year.</p>	<p>2018-2020/ Annual</p>	<p>The Community Development Department has developed a citywide database of vacant and underutilized land and broken it into separate categories for commercial and residential land. Vacant land maps associated with this data can be found on the City's website.</p>
<p>LU-3</p>	<p>Corporation Yard Special Study Develop and adopt a study of the current City of Folsom corporation yard to determine appropriate uses and projects after the City relocates the corporation yard.</p>	<p>2021-2025</p>	<p>No action taken in 2019.</p>
<p>LU-4</p>	<p>Property Owner Outreach on Overlay Designations Reach out to property owners within the East Bidwell Mixed Use Overlay and Transit-Oriented Development Overlay areas to explain the options available to property owners and developers in this area, and provide technical assistance, as appropriate, to facilitate development within these areas.</p>	<p>2018-2020/ Ongoing</p>	<p>The property owner outreach effort was started by Community Development Department staff in March 2019 and staff will continue reaching out to property owners, community members and developers throughout the Zoning Code update process to educate them about the East Bidwell and TOD overlay areas.</p>

Action Number	Implementation Action	Timeframe	Status of Implementation
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<p>LU-5</p>	<p>River District Master Plan Prepare a River District Master Plan for Folsom’s riverfront area that is based on widespread community engagement as well as coordination with the California Department of Parks and Recreation.</p>	<p>2018-2020/ 2021-2025</p>	<p>On October 8, 2019 the Greater Folsom Partership gave a presentation to City Council regarding the River District Visioning Community Outreach Report.</p>
<p>LU-6</p>	<p>Adopt Green Building Encourage new residential and non-residential construction projects to adopt and incorporate green building features included in the CALGreen Tier 1 checklist in project designs; and, encourage projects to seek LEED rating and certification that would meet equivalent CALGreen Tier 1 standards or better. Consider future amendments to City code to adopt CALGreen Tier 1 requirements consistent with State building code. For projects subject to CEQA seeking to streamline GHG analysis consistent with the General Plan, CALGreen Tier 1 compliance would be required.</p>	<p>Ongoing</p>	<p>In January of 2020 the City of Folsom adopted the 2019 California Green Code (CALGreen) at the mandatory level. The City of Folsom continues to encourage new construction projects to adopt and incorporate green building features. In 2019, the Community Development Department prepared a GHG Reduction Strategy Consistency Checklist. The Checklist is required only for projects subject to CEQA review. The Checklist steamlines GHG analysis and contains measures that are required to be implemented on a project-by-project basis to ensure that the specified emissions targets identified in the General Plan are achieved. Implementation of these measures would ensure that new development is consistent with the General Plan’s assumptions for achieving the identified GHG reduction targets.</p>
<p>LU-7</p>	<p>Encourage Zero Net Energy Encourage Zero Net Energy (ZNE) building design for new residential and non-residential construction projects. Consider future amendments to City code to adopt ZNE requirements consistent with the State building code. For projects subject to CEQA seeking to streamline GHG analysis consistent with the general plan, achievement of ZNE would be required consistent with provisions in the State building code under California Code of Regulations, Title 24, Part 6.</p>	<p>Ongoing</p>	<p>In January of 2020 the City of Folsom adopted the the 2019 California Energy Code which incorporated the State of California’s energy efficiency goal to have 100% of new homes in California achieve ZNE. In addition, this cycle of the California Energy Code stepped up energy efficiency of commercial buildings and has targeted ZNE for commercial construction in 2030</p>

Action Number	Implementation Action	Timeframe	Status of Implementation
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Mobility Element

<p>M-1</p>	<p>Transportation Demand Management Adopt a citywide Transportation Demand Management (TDM) program that encourages residents to reduce the amount of trips taken with single-occupancy vehicles. The program shall be designed to achieve an overall 15 percent vehicle mile traveled (VMT) reduction over 2014 levels and a 20 percent reduction in City-employee commute VMT. The City shall coordinate with employers to develop a menu of incentives and encourage participation in TDM programs.</p>	<p>2021-2025</p>	<p>No action taken in 2019</p>
<p>M-2</p>	<p>Intelligent Transportation Systems (ITS) Master Plan Adopt and periodically update an ITS Master Plan to prioritize the deployment of technology designed to maximize the efficiency of the City's traffic signal systems. Implement the ITS Master Plan that may include the following:</p> <ul style="list-style-type: none"> • Installing closed-circuit television (CCTV) cameras at designated traffic signals as defined in the ITS Master Plan. • Collaborating with neighboring jurisdictions to develop ITS standards and specifications; participate in the Highway 50 Fiberoptic Interconnection Group (50-FIG). • Deploying Dynamic Message Signs (DMS) at major decision points and key traveler information locations. • Developing and maintain a Traffic Operations Center to facilitate the sharing of traffic information between City staff, the public, and neighboring agencies. • Creating an ITS Operations and Maintenance Plan, including steps for replacing legacy equipment and systems 	<p>2026-2040</p>	<p>In 2019 the Public Works Department updated the IT Master Plan in conjunction with SACOG Regional ITS Master Plan. The installation included 40 "smart" traffic controllers, 25 CCTVs at critical intersections, 144 strand Single Mode Fiber Optic (SMFO) along portions of Broadstone Parkway and Empire Ranch Road and fiber optic conduit between Folsom City Hall and Prison Road traffic signal. In addition, the City installed a Video Management System (VMS) that allows CCTV footage to be viewed and shared between the Public Works Department and the Police Department.</p>

Action Number	Implementation Action	Timeframe	Status of Implementation
M-3	<p>Electric Vehicle Charge Stations in Public Places Develop and implement a citywide strategy to install electric vehicle charging stations in public places where people shop, dine, recreate, and gather.</p>	2021-2025	No action taken in 2019
M-4	<p>Electric Vehicle Charge Stations at City Facilities Explore options to install electric vehicle quick charge stations at City facilities.</p>	2021-2025	In 2019 the Public Works Department submitted a successful SMUD grant application to install an EV charging facility (with a least 6 parking spaces) in the parking lot at the Police Station.
M-5	<p>Pedestrian Master Plan Review and update its pedestrian master plan every five years to ensure it remains current and continues to provide sound guidance in creating links between Folsom’s destinations.</p>	2021-2025/ 2026-2040	No action taken in 2019. The Public Works and Parks and Recreation Departments are working collaboratively on the Active Transportation Plan which will combine the pedestrian and bikeway master plans. RFP to go out in 2020
M-6	<p>Bikeway Master Plan Review and update its bikeway master plan every five years to ensure it remains current and continues to provide sound guidance in creating links between Folsom’s destinations.</p>	2021-2025/ 2026-2040	No action taken in 2019. The Public Works and Parks and Recreation Departments are working collaboratively on the Active Transportation Plan which will combine the pedestrian and bikeway master plans. RFP to go out in 2020
M-7	<p>Bicycle Safety Education Continue to implement a bicycle-safety education program for cyclists and motorists.</p>	Ongoing	No action taken in 2019.
M-8	<p>Bicycle and Pedestrian Improvements Identify regional, State, and Federal funding sources to support bicycle and pedestrian facilities and programs to improve roadways and intersections by 2035. Actions include:</p> <ul style="list-style-type: none"> Require bicycle and pedestrian improvements as conditions of approval for new development on roadways and intersections serving the project. Improvements may include, but are not limited to: on-street bike lanes, traffic calming improvements such as marked crosswalks, raised intersections, median islands, tight corner radii, roundabouts, on-street parking, planter strips with street trees, chicanes, chokers, any other improvement that focuses on 	Ongoing	No action taken in 2019.

Action Number	Implementation Action	Timeframe	Status of Implementation
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<p>M-8 <i>Cont.</i></p>	<p>reducing traffic speeds and increasing bicycle and pedestrian safety. <i>For projects subject to CEQA seeking to streamline GHG analysis consistent with the General Plan, incorporation of applicable bicycle and pedestrian improvements into project designs or conditions of approval would be required.</i></p> <ul style="list-style-type: none"> Based on the most recent citywide inventory of roadways and pedestrian/bicycle facilities, identify areas of greatest need, to focus improvements on first. Areas to prioritize include roadways or intersections with a lack of safety features, street where disruption in sidewalks or bicycle lanes occurs, areas of highest vehicle traffic near commercial centers and transit facilities, where increased use of pedestrian/bicycle facilities would be most used. 		
<p>M-9</p>	<p>Safe Routes to School Coordinate with the Folsom Cordova Unified School District to pursue Safe Routes to School grants to fund programs and projects that ensure Folsom children can walk or bike to school safely.</p>	<p>Ongoing</p>	<p>No action taken in 2019.</p>
<p>M-10</p>	<p>Capital Southeast Connector Coordinate with other members of the Capital Southeast Connector Joint Powers Authority (JPA) to ensure the connector is constructed. The City shall continue to assign a Folsom representative to the JPA board.</p>	<p>Ongoing</p>	<p>During 2019 City staff continued to coordinate with JPA and County staff to finalize design of initial project phase, right of way acquisition, and environmental approval; construction scheduled to commence in 2020.</p>
<p>M-11</p>	<p>Parking Standards Review and update its parking standards as necessary to reduce the amount of land devoted to parking and encourage shared parking arrangements, particularly in mixed-use and transit-oriented developments.</p>	<p>2018-2020</p>	<p>The City will be updating its parking requirements as part of the Zoning Code update. The City is proposing to reduce parking requirements within the TOD overlay areas.</p>

General Plan Implementation; January 1 - December 31, 2019

Appendix A

04/28/2020; Item No. 3.

Action Number	Implementation Action	Timeframe	Status of Implementation
M-12	Commercial Truck Routes Review and update its commercial truck routes map to ensure it meets the economic needs of the community and includes STAA routes.	2018-2020	No action taken in 2019.
M-13	Quarry Truck Management Plan Maintain and implement a Quarry Truck Management Plan.	Annual	No action taken in 2019.
Economic Element			
EP-1	Industry Cluster Analysis Coordinate with the Folsom Chamber of Commerce to conduct an analysis of the industry clusters that exist in Folsom and the emerging or potential clusters in Folsom.	2018-2020	No action taken in 2019. Planned for 2020.
EP-2	Customer Service Survey Develop and implement a customer service survey to better understand the customer service relationship between the City and business community.	2018-2020	No action taken in 2019. Planned for 2020.
EP-3	Folsom Accelerated Small Tenant Improvement Review (FASTIR) Continue to maintain and implement a program to help tenants obtain building permits in a timely manner, with a goal of providing building permits within one to two days.	2018-2020	The FASTIR program has been active since July 2010. In 2019 there were 51 tenant improvements reviewed through the FASTIR program with a success rate of 92% receiving a building permit within a day. A similar number of projects with a similar success rate is anticipated for 2020.
EP-4	Inventory of Developable Sites Develop and maintain an inventory of developable sites to encourage the development of key new industries.	Ongoing	The Community Development Department has developed a citywide database of vacant and underutilized land and broken it into separate categories for commercial and residential land. Vacant land maps associated with this data can be found on the City's website.
EP-5	Folsom Tourism Bureau Coordinate with the Folsom Tourism Bureau on strategies to attract visitors to Folsom. The City shall invite representatives from the Folsom Tourism Bureau to regularly brief the Folsom City Council on programs and strategies.	Ongoing	The City coordinates regularly with the Folsom Tourism Bureau on partnership opportunities to attract visitors to Folsom.

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Natural and Cultural Element			
NCR-1	Urban Forest Plan Develop and maintain an Urban Forest Plan.	2021-2025	No action taken in 2019.
NCR-2	Maintain GHG Emissions Inventory Review and update the City's GHG emissions inventory for municipal and communitywide GHG emissions every five years at a minimum.	2021-2025/ 2026-2040	No action taken in 2019.
NCR-3	Creek Week Sponsor a citywide volunteer creek clean-up day during "Creek Week."	Annual	The City of Folsom was a platinum sponsor for Creek Week in 2019 through the Sacramento Area Creeks Council. Creek Week was held from April 4 th through April 13 th in 2019, with a dedicated creek cleanup event held on Saturday April 13 th in Folsom in conjunction with Trails Day and Arbor Day events held at the same time. The Creek Week cleanup included 173 volunteers picking up trash from 18 different sites around the City, resulting in approximately 662 pounds of trash being collected and disposed of.
NCR-4	Cultural Resources Inventory Maintain and implement a cultural resource inventory to identify, evaluate, register, and protect Folsom's cultural resources.	Ongoing	The City continues to maintain and implement a cultural resource inventory to protect Folsom's cultural resources.
NCR-5	Historic Preservation Master Plan Maintain and implement the Historic Preservation Master Plan.	Ongoing	The City continues to maintain and implement the Historic Preservation Master Plan.
NCR-6	Lighting Design Standards Establish consistent lighting standards for outdoor lighting of city development to reduce high-intensity nighttime lighting and glare. These standards shall be consistent with the Folsom Plan Area Specific Plan Community Design Guidelines. Additional standards shall be considered, including the use of automatic shutoffs or motion sensors for lighting features to further reduce excess nighttime light.	2021-2025	The Parks and Recreation Department have developed outdoor sports field lighting system standards that require high quality on-field performance, environmental sensitivity to the surrounding area, energy efficiency, spill and glare control and field management solutions including remote monitoring and management of sports field lighting. In addition, the Parks and Recreation Department has developed lighting standards for park facilities, including

Action Number	Implementation Action	Timeframe	Status of Implementation
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<p>NCR-6 <i>Cont.</i></p>	<p>To reduce impacts associated with light and glare, the City will require the following lighting standards:</p> <ul style="list-style-type: none"> Shield or screen lighting fixtures to direct the light downward and prevent light spill on adjacent properties. Place and shield or screen flood and area lighting needed for construction activities and/or security so as not to disturb adjacent residential areas and passing motorists. For public street, building, parking, and landscape lighting in residential neighborhoods, prohibit the use of light fixtures that are of unusually high intensity or brightness (e.g., harsh mercury vapor, low-pressure sodium, or fluorescent bulbs) or that blink or flash. For public parks and sports facilities, the City will use the best light and glare control technology feasible, along with sensitive site design. <p>Use appropriate building materials (such as low-glare glass, low-glare building glaze or finish, neutral, earth-toned colored paint and roofing materials), shielded or screened lighting, and appropriate signage in the office/commercial areas to prevent light and glare from adversely affecting motorists on nearby roadways.</p>		<p>parking-lot lighting. All lighting systems are required to be LED, capable of going into energy conservation mode (reduced power use) and include spill and glare control.</p>
<p>NCR-7</p>	<p>Management of Inadvertently Discovered Cultural Resources</p> <p>Develop a program for the management of inadvertently discovered cultural resources. The program will consist of, but will not necessarily be limited to the following standards:</p> <p>The City will require, through permit or tentative map conditions or contractual obligations, that in the event of any inadvertent discovery of archaeological resources, all such finds will be subject to PRC 21083.2 and CEQA Guidelines</p>	<p>2018-2020</p>	<p>The Community Development Department requires (as a condition of project tentative map or other entitlement approval) that projects conduct construction worker awareness training, conduct on-site monitoring if required, stop work if cultural resources are discovered, assess the significance of the find, and perform treatment or avoidance as required.</p> <p>During 2019, the White Rock Springs Ranch Phase II project discovered cultural resources during construction. As a result, all work</p>

Action Number	Implementation Action	Timeframe	Status of Implementation
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<p>NCR-7 <i>Cont.</i></p>	<p>15064.5. Procedures for inadvertent discovery are listed below.</p> <p>In the event of the inadvertent discovery of previously unknown archaeological sites during excavation or construction, all construction affecting the site shall cease and the contractor shall contact the City.</p> <ul style="list-style-type: none"> All work within 100 feet of the find will be halted until a professional archaeologist can evaluate the significance of the find in accordance with NRHP and CRHR criteria. <p>If any find is determined to be significant by the archaeologist, representatives of the City will meet with the archaeologist to determine the appropriate course of action. If necessary, a Treatment Plan will be prepared by an archeologist, outlining recovery of the resource, analysis, and reporting of the find. The Treatment Plan will be submitted to the City for review and approval prior to resuming construction.</p>		<p>within the location of the discovery was suspended while the project developer's crew worked with ECORP to follow proper protocol and take appropriate action.</p>
<p>NCR-8</p>	<p>Management of Paleontological Resources</p> <p>Develop a program for the management of paleontological resources. The program will consist of, but will not necessarily be limited to, the following standards and requirements: Prior to approval of a discretionary project, it shall be determined through literature review and records research, the paleontological sensitivity of the geologic units affected by the project. If paleontological resources may be present, conditions will be added to the project approval to monitor for and salvage paleontological resources during ground-disturbing activities.</p>	<p>018-2020</p>	<p>The Community Development Department requires (as a condition of project tentative map or other entitlement approval) that projects conduct construction worker awareness training, stop work if paleontological resources are discovered, assess the significance of the find, and prepare and implement a recovery plan as required.</p> <p>No paleontological resources were discovered through any City construction projects or maintenance activities.</p>

Action Number	Implementation Action	Timeframe	Status of Implementation
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Public Facilities and Services Element			
PFS-1	Capital Improvement Plan Update the Capital Improvement Plan (CIP) biannually to ensure the implementation and adequacy of the plan.	2018-2020/ 2021-2025/ 2026-2040	The City's Capital Improvement Plan was updated in conjunction with the annual FY 2019-20 Budgeting process.
PFS-2	Arts and Culture Master Plan Review and update an Arts and Culture Master Plan every five years. As part of the Plan, prepare guidelines for plaques, signs, and other displays in public spaces to increase awareness of such cultural and historic sites and events.	2018-2020/ 2021-2025/ 2026-2040	The Arts and Culture Master Plan was updated and approved on March 8, 2018 that determines the vision, value, and goals in providing art and cultural services to the city. The master plan is on a schedule to update every 10 years with the next update to occur before 2028.
PFS-3	Public Art Guidelines Review and update every five years guidelines regarding permanent artwork in public spaces.	2018-2020/ 2021-2025/ 2026-2040	The Parks and Recreation Department currently has guidelines for public art that are being used for any proposed permanent artwork in the city. These guidelines were reviewed and updated in 2018. The next review and update is scheduled to occur before 2023.
PFS-4	Water Master Plan Continue to review and update the City's Water Master Plan at least every five years consistent with the land use patterns and densities/intensities provided for in the General Plan.	2021-2025/ 2026-2040	The Water Master Plan was updated in 2017 and approved by City Council on November 11, 2017 by Resolution No. 10028. The next update will occur sometime in 2022.
PFS-5	Urban Water Management Plan Review and update the Urban Water Management Plan at least every five years, as required by the Urban Water Management Planning Act.	2021-2025/ 2026-2040	The Urban Water Management Plan was updated in 2016 and approved by City Council on June 14, 2016 by Resolution No. 9774. The next update is due by July 1, 2021. (MY)
PFS-6	Water Management Programs Maintain its water management programs, including its commercial water audits, large landscape irrigation audits, rebates, and education.	Ongoing	Audits In 2019, there were three development projects subject to irrigation audits in the Folsom Plan Area. All three projects (Zone 5/6 Tank Site, Alder Creek Parkway and Grand Prairie Road) were in the Russell Ranch and will ultimately be deeded over to the City to own and maintain. Rebates and Education

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Action Number	Implementation Action	Timeframe	Status of Implementation
PFS-6 Cont.			The City offers water conservation rebates for irrigation efficiency upgrades and high efficiency toilets. In 2019, the Water Management Division completed 452 water audits, conducted 15 community outreach events reaching about 3,700 people, and staff attended 22 educational events.
PFS-7	Sanitary Sewer Management Plan Review and update Sanitary Sewer Management Plan at least every two years as required by State Water Resources Control Board's General Waste Discharge Requirement Order.	2018-2020/ 2021-2025/ 2026-2040	The Sanitary Sewer Management Plan was updated on July 23, 2019 by Resolution No. 10312. The next update will occur sometime in 2024.
PFS-8	Maintenance Permits Obtain State and Federal permits for maintaining all floodways and detention basins and keep these facilities free of flood obstructions.	Ongoing	The City has an active Routine Maintenance Agreement (1600-2014-0197-R2) with California Department of Fish and Wildlife for the express purpose of conducting routine maintenance activities within the City of Folsom and its natural watercourses and tributaries, including detention basins. In 2019, two routine maintenance projects were conducted within the City utilizing the City's Routine Maintenance Agreement. The projects consisted of removing excessive vegetation and obstructions from channels to ensure adequate capacity for flood conveyance.
PFS-9	Fire Service Delivery Plan Review and update every three years the Fire Service Delivery Plan to define the future fire protection service needs of the city.	Ongoing	The Fire Service Delivery Plan (now known as the "Fire Department Strategic Plan") was initiated as a community-driven strategic plan in May 2019 and will be completed in February 2020.
PFS-10	City Energy Use Procedures Develop energy use/plug load procedures for City facilities and engage employees in the implementation process.	Ongoing	No action taken in 2019.
PFS-11	Evaluate Automating Energy Use Systematically evaluate effectiveness of existing systems to automate energy use and implement energy conservation measures such as automatic HVAC system shutdowns, additional	Ongoing	No action taken in 2019.

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Action Number	Implementation Action	Timeframe	Status of Implementation
<p>PFS-11 <i>Cont.</i></p>	<p>room lighting sensors, automatic computer shutdowns, or any other identified energy reduction opportunities.</p>		
<p>PFS-12</p>	<p>Evaluate Energy Use Evaluate facilities energy use to identify key areas where energy upgrades are needed and consider lighting retrofits, building weatherization, and mechanical/HVAC upgrades</p>	<p>Ongoing</p>	<p>No action taken in 2019.</p>
<p>PFS-13</p>	<p>Streetlight Retrofit Continue to retrofit streetlights with light-emitting diode (LED) fixtures for energy efficiency and reduced maintenance</p>	<p>Ongoing</p>	<p>In 2019, the Municipal Landscape Services Division retrofitted approximately 175 streetlights from 100W HPS to 66W LED in various Landscape and Lighting Districts throughout the City. In addition, the Public Works Department retrofitted 60 streetlights with LED along major corridors.</p>
<p>PFS-14</p>	<p>PFS-14. Energy Efficient Fleet Continue purchasing alternative fuel/technology vehicles when replacing vehicles in existing fleet. Use high-performance renewable diesel in 100 percent of existing (2014) and future diesel on-road vehicles and convert entire on-road gasoline vehicles to electric by 2035</p>	<p>Ongoing</p>	<p>No action taken in 2019.</p>
<p>PFS-15</p>	<p>Reduce VMT in City Operations Take actions to reduce vehicle miles traveled related to city operations. Potential actions may include:</p> <ul style="list-style-type: none"> • Install timer locks on all City owned restroom facilities – reducing the vehicle travel needed to manually lock/unlock these facilities. • Revise City Design Review process so employees only need to post a notice at the site once. <p>Allow online credit card payments for certain Community Development Permits - reducing applicant need to drive to City Hall.</p>	<p>Ongoing</p>	<p>The City of Folsom continues to take actions to reduce VMT related to city operations.</p> <p>Timer locks have been installed on all park restrooms facilities and the two public restroom facilities at the Historic District Parking Garage and the Chamber of Commerce.</p> <p>The City is also in the process of implementing electronic plan check through the use of ProjectDox. This will enable applicants to submit plans electronically to the City for review instead of requiring them to print them out and deliver them to City Hall. This should reduce not only VMT, but also the cost and time involved in the development review process.</p>

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Action Number	Implementation Action	Timeframe	Status of Implementation
PFS-16	<p>PACE Program</p> <p>Continue to assist in implementing the Property Assessed Clean Energy (PACE) programs to facilitate energy conservation financing in Folsom.</p>	2018-2020	The City of Folsom continues to assist in implementing Property Assessed Clean Energy (PACE) programs to facilitate energy conservation financing in Folsom. There are currently several PACE programs available to Folsom home owners and businesses, including: mPOWER, 3E, CounterPointe, OnPACE and Ygrene.
PFS-17	<p>Partnerships for Energy Conservation</p> <p>Work with regional partners and local energy utilities (e.g., Sacramento Municipal Utility District [SMUD] and Pacific Gas & Electric Company [PG&E]) to promote, develop, maintain, and implement energy conservation and efficiency programs. These could include residential and commercial programs that provide rebates and financing for energy efficiency upgrades to existing homes and commercial buildings, SMUD's Greenergy and carbon off-set program, photovoltaic system retrofits, and other applicable programs.</p>	Ongoing	No action taken in 2019.
PFS-18	<p>Neighborhood Cleanup Program</p> <p>Collect bulky waste (e.g., lumber, furniture, tires) from Folsom residents to maintain a clean, attractive city.</p>	Ongoing	The City of Folsom continues to provide bulky waste collection to Folsom residents. In 2019, the Solid Waste Department completed over 10,000 bulky waste pickups and collected nearly 2,000 tons of waste.
PFS-19	<p>Recycling Containers</p> <p>Expand the number of recycling containers at City facilities and properties to capture more recyclables that are currently going to the landfill.</p>	2018-2020	The City of Folsom surveyed the need for additional recycling containers. As a result, three new recycle bins were provided to the Folsom Sports Complex.
PFS-20	<p>Reduce Waste in City Facilities</p> <p>Reduce waste diverted to the landfill by expanding the use of automatic hand dryers in bathrooms, as well as setting printer defaults to double-sided printing.</p>	2018-2020	Hand Dryers are installed on all park restrooms facilities and the two public restroom facilities at the Historic District Parking Garage and the Chamber of Commerce. A number of City printers have previously been set to default to double sided printing and are scheduled for review annually in January.

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Action Number	Implementation Action	Timeframe	Status of Implementation
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PFS-21	<p>M.O.W.E.R. Program Provide education on composting and grasscycling to the public through the Minimizing Organic Waste with Education and Recycling (M.O.W.E.R.) program.</p>	Ongoing	The City of Folsom continues to provide education on composting and grasscycling to the public. In 2019 the Solid Waste Department held two public workshops attended by 35 Folsom residents.
PFS-22	<p>Renewable Energy in City-Operated Buildings Strive to supplement 25 percent of City-owned building energy demand through on-site or off-site renewable energy sources. On-site sources may include solar panels or other types of renewable energy systems on rooftops or parking areas, and on-site energy storage. Off-site sources could include combinations of equivalent renewable energy generation systems, power purchase agreements, or other off-site programs offered by energy utilities (e.g., SMUD's Greenergy or SolarShares programs).</p>	Ongoing	No action taken in 2019.
PFS-23	<p>High-Efficiency or Alternately-Powered Water Heater Replacement Program Provide educational material and information on the City's website, as well as through the permit and building department, on the various high-efficiency and alternately-powered water heat replacement options available to current homeowners considering water heater replacement; develop appropriate financial incentives, working with energy utilities or other partners; and, streamline the permitting process. Replacement water heaters could include high-efficiency natural gas (i.e., tankless), or other alternately-powered water heating systems that reduce or eliminate natural gas usage such as solar water heating systems, tankless or storage electric water heaters, and electric heat pump systems.</p>	Ongoing	The City is in the process of launching a new website in 2020. The information will be included on the update. High-efficiency and alternately-powered water heat replacement options available to homeowners considering water heater replacement will be included on the new website.
PFS-24	<p>Energy Efficiency and Renewable Energy Retrofits and Programs Strive to increase energy efficiency and renewable energy use in existing buildings through participation in available programs. Actions include:</p>	Ongoing	The City limits the Building Permit fee for solar retrofit projects as determined by State legislation in addition to providing a reduced permit processing time. Future energy efficiency programs are to be considered.

Action Number	Implementation Action	Timeframe	Status of Implementation
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<p>PFS-24 <i>Cont.</i></p>	<ul style="list-style-type: none"> • Establish a dedicated City program with a clear intent to provide support and promote available green building and energy retrofit programs for existing buildings. • Incentivize solar installation on all existing buildings that undergo major remodels or renovations, and provide permit streamlining for solar retrofit projects. • Provide rebates or incentives to existing SMUD customers for enrolling in the existing Greenergy program. • Provide education to property owners on low-interest financing and/or assist property owners in purchasing solar photovoltaics through low-interest loans or property tax assessments. <p>Continue to work with SMUD and other private sector funding sources to increase solar leases or power purchase agreements (PPAs).</p>		
<p>PFS-25</p>	<p>Zero Net Energy Development Adopt an ordinance to require ZNE for all new residential construction by 2020 and commercial construction by 2030, in coordination with State actions to phase in ZNE requirements through future triennial building code updates.</p>	<p>2018-2020/ 2026-2040</p>	<p>In January of 2020 the City of Folsom has adopted the the 2019 California Energy Code which has incorporated the State of California’s energy efficiency goal to have 100% of new homes in California achieve ZNE. In addition, this cycle of the California Energy Code has stepped up energy efficiency of commercial buildings and has targeted ZNE for commercial construction in 2030.</p>
<p>PFS-26</p>	<p>Renewable Diesel Revise the City of Folsom’s Standard Construction Specifications to require that all construction contractors use high-performance renewable diesel for both private and City construction. Phase in targets such that high-performance renewable diesel would comprise 50 percent of construction equipment diesel usage for projects covered under the specifications through 2030, and 100 percent of</p>	<p>2026-2040</p>	<p>No action taken in 2019.</p>

Action Number	Implementation Action	Timeframe	Status of Implementation
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<p>PFS-26 <i>Cont.</i></p>	<p>construction equipment diesel usage in projects covered under the specifications by 2035.</p> <p><i>For projects subject to CEQA seeking to streamline GHG analysis consistent with the General Plan, the use of high-performance renewable diesel would be required consistent with the above targets.</i></p>		
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<p>PFS-27</p>	<p>Reduce Water Consumption in New Development</p> <p>Encourage water efficiency measures for new residential construction to reduce indoor and outdoor water use. Actions include: promote the use of higher efficiency measures, including: use of low-water irrigation systems, and installation of water-efficient appliances and plumbing fixtures. Measures and targets can be borrowed from the latest version of the Guide to the California Green Building Standards Code (International Code Council)</p> <p><i>For projects subject to CEQA seeking to streamline GHG analysis consistent with the general plan, compliance with CALGreen Tier 1 Water Efficiency and Conservation measures would be required.</i></p>	<p>Ongoing</p>	<p>The Community Development Department requires (as a condition of approval) that all new residential developments only install water-efficient fixtures and appliances and that landscape plans comply and implement water efficient requirements as adopted by the State of California (Assembly Bill 1881) (State Model Water Efficient Landscape Ordinance).</p>
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Parks and Recreation Element

<p>PR-1</p>	<p>Parks and Rec Master Plan</p> <p>Review and update every five years the Parks and Recreation Master Plan to carry out the goals of the General Plan and ensure that the parkland resources and recreation programs are sufficient to maintain Folsom’s high quality of life.</p>	<p>2021-2025/ 2026-2040</p>	<p>The Parks and Recreation Master Plan was last updated in 2015. This update incorporated the Folsom Plan Area (FPA) for the proposed parks and park development programming in the FPA. In 2019, the Parks and Recreation Department initiated an update to the Needs Assessment. The Needs Assessment Update will be completed in 2020, and it is our intent to then update the Implementation Plan. The updated Implementation Plan which reevaluate the status of park development, the estimated cost of developing remaining parks and recommendations on the prioritization of undeveloped parks.</p>
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Action Number	Implementation Action	Timeframe	Status of Implementation
PR-2	<p>Alternative Funding Sources Examine the feasibility of establishing alternative sources of funding for the acquisition, development, and renovation of parklands and financing for expanded recreation programs.</p>	2021-2025	In 2019, initial discussions have occurred toward an updated Needs Assessment. The updated Needs Assessment will provide direction from the community toward setting funding priorities for completion of unfinished parks and development of unbuilt parks.
PR-3	<p>Governmental Coordination Coordinate with County, State, Federal, and regional agencies to achieve the goals and policies of the Parks and Recreation Element, including improved public access to the riverfront area for recreation.</p>	Ongoing	In 2019, initial discussions have occurred toward improving public access to the riverfront area. A non-governmental group has approached the City, expressing their desire to help toward this improved access.
PR-4	<p>Recreation Activity Guide Maintain and implement an activity guide for recreation programs, leagues, and special events at a minimum of two times per year.</p>	Ongoing	In 2019, three (Summer, Fall, and Winter/Spring) Recreation Activity Guides were printed and mailed to Folsom residents. A total of 88,000 guides were printed with 83,236 being mailed. In addition, a Summer Camps Supplement was printed and distributed via FCUSD elementary schools. There were 8,000 Camps Supplements printed with 5,181 delivered via school packets.
Safety and Noise Element			
SN-1	<p>Adopt a Noise Reduction Program Adopt a citywide noise reduction program to reduce traffic noise levels along roadways where significant increases in traffic noise levels are expected to occur. The program shall include, but shall not be limited to, the following specific elements for noise abatement consideration where reasonable and feasible:</p> <ul style="list-style-type: none"> • Noise barrier retrofits; • Truck usage restrictions; • Reduction of speed limits; • Use of quieter paving materials; • Building façade sound insulation; • Traffic calming; • Additional enforcement of speed limits and exhaust noise laws; and <p>Signal timing.</p>	2021-2025	The Police Department reassigned two officers and a sergeant to the Traffic Unit in 2019, bringing the staffing in the unit to eight. Enforcement efforts increased by 62% over 2018.

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Action Number	Implementation Action	Timeframe	Status of Implementation
SN-2	Emergency Operations Plan Review and update every five years the emergency operations plan, which addresses medical care, escape routes, mutual aid agreements, temporary housing and communications.	2018-2020/ 2021-2025	The Fire Department completed an update of the Emergency Operations Plan in 2019, which is currently in Draft form. A finalized version is expected to be finalized in 2020.
SN-3	Community Emergency Response Team Support the Community Emergency Response Team (CERT) program to prepare residents in the event of a disaster.	Ongoing	Community Emergency Response Team training academies are provided by the Fire Department on an annual basis during the months of March and April. A total of 20 residents completed training in 2019. It is expected that approximately 25 residents will be trained in 2020.
SN-4	Multi-Hazard Mitigation Plan Review and update every five years the on-going hazard assessment as part of the Sacramento County Multi-Hazard Mitigation Plan.	Ongoing	The City is actively working with Sacramento County on an updated Multi-Jurisdictional Local Hazard Mitigation Plan. The current plan is dated December 2016, and the updated plan is anticipated to be complete by December 2021.
SN-5	Community Wildfire Preparedness Plan Review and update every five years the Community Wildfire Preparedness Plan (CWPP) to help reduce the risk of catastrophic wildfires in the community.	Ongoing	The Fire Department updated the Community Wildfire Protection Plan and incorporated it into the City Emergency Operations Plan as an Appendix.
SN-6	Hazardous Materials Maintain a hazardous materials program that ensures residents and businesses dispose of hazardous materials properly. The program should allow residents and businesses to schedule pick up of their hazardous materials by the City and educate residents on what the City considers hazardous waste.	Ongoing	The City of Folsom continues to provide education and collection of household hazardous materials to Folsom residents and businesses. The Solid Waste Department completes approximately 4,000 appointments each year.
SN-7	Reduce Aircraft Noise Continue to collaborate with Sacramento County to reduce noise levels from air traffic in Folsom.	Ongoing	The City of Folsom continues to collaborate with Sacramento County to reduce noise levels from air traffic in Folsom.

APPENDIX B

HOUSING ELEMENT ANNUAL PROGRESS REPORT

EXHIBIT 1: HOUSING ELEMENT IMPLEMENTATION TABLE

ANNUAL ELEMENT PROGRESS REPORT
Housing Element Implementation

(CCR Title 25 §6202)

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Jurisdiction	Folsom
Reporting Year	January 1, 2019 through December 31, 2019

Table D			
Program Implementation Status pursuant to GC Section 65583			
Housing Programs Progress Report			
Describe progress of all programs including local efforts to remove governmental constraints to the maintenance, improvement, and development of housing as identified in the housing element.			
1	2	3	4
Name of Program	Objective	Timeframe in H.E	Status of Program Implementation
H-1.A. Adequated Sites Monitoring	The City shall annually update its vacant land inventory, including an updated inventory of potential infill sites (smaller vacant and underutilized parcels) and make the updated inventory available on the City website. The City shall also conduct an annual review of the composition of the housing stock, the types of dwellings units under construction or expected to be under construction during the following year, and the anticipated mix, based on development proposals approved or under review by the City, of the housing to be developed during the remainder of the period covered by the Housing Element.	10/31/2019	Annually - The City continues to update the residential vacant land inventory. The 2019 Vacant Land Inventory is currently available on the City's website and includes a list of both active and proposed residential housing projects.
H-1.B. Facilitate Appropriate Sites for Affordable Housing	The City shall encourage property owners and affordable housing developers to target and market the availability of sites with the best potential for development by facilitating meetings between willing property owners of large sites and willing affordable housing developers, when sufficient housing subsidy resources are available. To assist the development of housing for lower income households on larger sites, the City shall strive to streamline the approval process for land divisions, lot line adjustments, and/or specific plans resulting in parcel sizes that enable affordable housing development, and process fee deferrals related to the subdivision for projects affordable to lower income households.	10/31/2019	Ongoing - The City continues to work with affordable housing developers and property owners in order to assist the development of housing affordable to lower income households. In 2017, two multi-family affordable apartment projects (Parkway Apartments and Bidwell Pointe) received project approval and loan commitments from the City.
H-1.C. Residential Mobilehome Zone	The City shall amend the boundaries of the Residential Mobilehome (RMH) zones to be consistent with areas designated as Single-Family High Density/Mobile Home Park (SFHD) in the General Plan Land Use Diagram. Additionally, the City shall amend the language in the Zoning Code to remove references to the "Trailer and Trailer Parks" Zone.	10/31/2020	Planned for completion as part of the Zoning Code update, which is currently underway.
H-2.A. Development Impact and Permit Fees	The City shall undertake a review of its development impact and permit fees related to multi-family development, second units, and other affordable housing to reconfirm the relationship between required services and fees paid. As part of this study, the City shall review the financial needs of affordable housing projects, determine whether or not City fees can be reduced to facilitate affordable housing development, and identify options for the City to offset the foregone revenues from other sources.	10/31/2016	The City continues to review it's deveolment impact fees. In 2015 the City completed a Nexus Study for residential impact fees associated with the Folsom Plan Area Specific Plan. Currently, the City does not charge impact fees to second units. In addition, the City allows a 50% reduction in City impact fees for multi-family project studio apartment units.
H-2.B. Economic Development Treatment Capacity Bank	The City shall continue to make use of the Economic Development Treatment Capacity Bank (EDTCB) established by the Sacramento Regional County Sanitation District (SRCSD), which allocates excess wastewater treatment capacity connection fee credits among jurisdictions in the district to reduce the costs for SRCSD sewer connection fees. The City shall reserve a portion of the credits for housing projects affordable to low-, very low-, and extremely low-income households.	10/31/2014	Ongoing - The City continues to use EDTCB sewer credits to reduce the cost for SRCSD connection fees and continues to reserve a portion of these credits for housing projects affordable to low-, very low-and extremely low-income households. On June 13, 2017 the City Council approved Resolution No. 9947 authorizing 90 sewer credits for the 100% affordable Parkway Apartment project. On September 26, 2017 the City Council approved Resolution No. 10005 authorizing 75 sewer credits for the Bidwell Pointe mixed-use, mixed income project.
H-2.C. Development Standards	Following adoption of the updated General Plan, the City shall review and revise, as appropriate, its infrastructure and other development standards to ensure that they are consistent with the General Plan and allow for a full variety of housing types, and do not unfairly burden residential developers while maintaining appropriate fire, health, and safety standards.	10/31/2020	Planned for completion by October of 2020.

Housing Programs Progress Report

Describe progress of all programs including local efforts to remove governmental constraints to the maintenance, improvement, and development of housing as identified in the housing element.

04/28/2020; Item No. 3.

1	2	3	
Name of Program	Objective	Timeframe in H.E	Status of Program Implementation
H-2.D. Review and Update Guidelines for Multifamily Housing	Following adoption of the 2035 General Plan, the City shall review and update the Design Guidelines for Multifamily Development to ensure consistency between the policies in the General Plan and development standards in the Municipal Code and those in the Design Guidelines. Additionally, the City shall create a single document that consolidates all of the development and design standards for multi-family housing.	10/31/2020	The City will review and update multi-family guidelines and incorporate them in the update of the Zoning Code, which is currently underway.
H-2.E. Monitor Inclusionary Housing Ordinance	The City shall monitor the impact of the Inclusionary Housing Ordinance on the feasibility of market-rate housing, its ability to assist in the development of affordable units, and whether or not the program acts as a constraint on the development of all housing types. The City shall meet with local housing developers to discuss the impacts of the inclusionary housing ordinance and the effectiveness in providing for affordable housing units. As necessary, the City shall update its findings to the City Council in conjunction with the annual report to HCD (see Program H-8.C). The City may revise, amend, or repeal the Ordinance if it finds the Inclusionary Housing Ordinance is a constraint on all housing types or is not meeting its desired objectives (see Program H-3.E).	10/31/2019	Ongoing - The City continues to monitor the impact of the Inclusionary Housing Ordinance (IHO) on the feasibility of market-rate housing and its ability to assist in the development of affordable units. In 2015, the City reassessed the IHO as it pertains to accessory dwelling units and their effectiveness in providing affordable housing to low and very low income households and it was determined that although accessory dwelling units are important in providing affordable housing to moderate and low-income households, their effectiveness as an inclusionary housing alternative is limited due to lack of affordability requirement, enforcement and monitoring concerns. Hence on September 28, 2015 the City Council adopted Ordinance No. 1243 to remove accessory dwelling units as an alternative to on-site construction of inclusionary housing. As of December 2019, the Folsom Housing Fund had a unrestricted cash balance of \$6,047,045 with \$4,247,124 of that amount provided through the collection of IHO in-lieu fees. It is important to note that a portion of these funds are reserved for the construction or substantial rehabilitation of affordable multi-family residential units.
H-2.F. Educate the Community About Affordable Housing	The City shall conduct an educational campaign to educate the community about the needs, realities and benefits of affordable housing, and provide outreach to attract and support non-profit affordable housing developers in the city. The City shall prepare educational materials and participate in workshops on the issue of affordable housing. The City shall encourage participation by non-profit and for-profit affordable housing developers and local housing advocates. The City shall publicize events to neighborhood groups, community organizations, and other civic groups.	6/30/2015	Ongoing - The City continues to include affordable housing educational material on the City's website and participates in affordable housing workshops. The City is currently participating in the Sac Valley Fair Housing Collaborative, which is preparing a regional Analysis of Impediments (AI).
H-2.H. Monitor and Evaluate the PD Permit Process	The City shall monitor the Planned Development (PD) process to track the impacts of the PD process on the costs, timing, and certainty of residential development and ensure that the process does not act as a constraint on the production of multi-family housing. The City shall work with the development community to conduct an evaluation of the PD permit process.	6/20/2019	Ongoing - The City continues to monitor the Planned Development process to ensure that the process does not act as a constraint on the production of multi-family housing.
H-2.G. Exemptions of Transit Priority Projects from Environmental Review	The City shall implement the provisions of SB 375 streamlining the CEQA process for Transit Priority Projects and projects which conform to the Sustainable Communities Strategy and meet specific criteria set forth in SB 375.	10/31/2021	Ongoing - To date, the City has not received any projects eligible for CEQA streaming under the provisions of SB 375.
H-3.A. Local Funding for Affordable Housing Development	As available, the City shall allocate funds from the Housing Trust Fund toward the development of affordable housing units for low-, very low-, and extremely low-income households. The City shall also encourage qualified housing developers to pursue new construction and acquisition/rehabilitation of affordable housing in the city.	10/31/2021	Ongoing - The City will continue to use the Housing Trust Fund toward the development of affordable housing units for low-, very-low, and extremely low households. As of December 2019, the Housing Trust Fund had an unrestricted cash balance of \$181,354.00 which may be allocated to a future affordable housing project.
H-3.B. City Grant for Very Low Income Project	The City shall make a grant(s) available until May 1, 2018, in the total amount of \$15,000, to a developer or developers for the production of multi-family rental units affordable to very low-income households in Folsom and deed restricted for a period not less than 30 years.	5/1/2018	Completed - On December 13, 2016 Folsom City Council approved Resolution No. 9807 to provide a Housing Trust Fund Grant in the amount of \$780,000 to the Broadstone Apartment project for the purpose of providing 6 extremely low income household units.
H-3.C. Non-Residential Affordable Housing Impact Fee Study	The City shall gradually phase-in an inflationary adjustment from the current Housing Trust Fund Fee to \$1.35 per gross square foot, effective January 1, 2014, and then to \$1.50 per gross square foot, effective January 1, 2015. The funds generated by the increase shall be used for the development of affordable multifamily rental housing.	6/30/2015	Completed - On May 14, 2013 the City Council approved Resolution No. 9146 to adjust the Housing Trust Fund Fee to \$1.35 per gross square foot, effective January 1, 2014, and then to \$1.50 per gross square foot, effective January 1, 2015. On July 14, 2015 the City Council adopted Resolution No. 9599 to enact the annual inflationary adjustment for City Impact Fees, including the Housing Trust Fund Fee. On January 1, 2019 the adjusted (for inflation) Housing Trust Fund fee increased to \$1.65 per gross square foot.

Housing Programs Progress Report

Describe progress of all programs including local efforts to remove governmental constraints to the maintenance, improvement, and development of housing as identified in the housing element.

04/28/2020; Item No. 3.

1	2	3	
Name of Program	Objective	Timeframe in H.E	Status of Program Implementation
H-3.D. Act as Successor Agency for Redevelopment Agency	The City shall act as the Successor Agency and carry out the responsibilities and obligations of the former redevelopment agency until July 2016 when all oversight boards within the county will be replaced by one consolidated oversight board.	7/31/2016	Ongoing - The City continues to act as the Successor Agency to carry out the responsibilities and obligations of the former redevelopment agency.
H-3.E. Inclusionary Housing Ordinance	The City shall continue to implement the Inclusionary Housing Ordinance, but may revise, amend, or repeal the Ordinance based on the ongoing monitoring program (see Program H-2.E).	10/31/2021	Ongoing - The City continues to implement the Inclusionary Housing Ordinance.
H-3.F. Tax-Exempt Bond Financing	The City shall continue to petition for the authority to issue tax exempt bonds for affordable housing by lobbying the legislature to pass legislation (such as AB 981) to allow the City to designate the use of, and commit, indebtedness obligation proceeds that were issued for affordable housing projects prior to June 28, 2011	10/31/2015	Completed – In September 2015, the Governor signed into law Senate Bill 107, which authorizes the City's housing successor agency to designate the use of, and commit 100% of bond proceeds that were issued for affordable housing purposes prior to June 28, 2011.
H-3.G. Participate in Sacramento County CDBG Program	The City shall continue to coordinate with the Sacramento Housing and Redevelopment Agency (SHRA) to receive Community Development Block Grant (CDBG) to support housing rehabilitation programs. The City shall consider participating in other programs through SHRA. The City shall consider contracting with SHRA, or another entity, for technical assistance in carrying out certain functions, such as monitoring the number of affordable units that have been produced and will be produced in the City	10/31/2021	Ongoing - The City continues to maintain a close working relationship with SHRA and currently participates in the CDBG and HOME Programs with SHRA. The CDBG funds are utilized to subsidize minor and major grants for the City of Folsom's Senior Helping Senior Program.
H-3.H. Housing Choice Vouchers	The City shall continue to participate in the Housing Choice Voucher Program, administered by the Sacramento Housing and Redevelopment Agency (SHRA), with a goal of providing rental assistance to lower-income residents. The City shall work with SHRA to maintain, or if possible increase, the current number of vouchers for Folsom residents.	10/31/2021	Ongoing - The City continues to participate with SHRA for administration of Housing Choice Vouchers. In 2019, Folsom had 83 families using vouchers.
H-3.I. Mortgage Credit Certificate Program	The City shall continue to participate in the Mortgage Credit Certificate Program, administered by the Sacramento Housing and Redevelopment Agency (SHRA), to assist low-income first-time homebuyers purchase a home, subject to availability of Program funds. The City shall publicize the program on the City website and prepare written materials.	10/31/2021	Ongoing - The City continues to participate in the Mortgage Credit Certificate (MCC) Program administered by SHRA. Since, 1990, 79 Folsom households have been issued a MCC.
H-3.J. Additional State, Federal, and Regional Funding	The City shall work to secure additional funding from State, Federal, and regional sources that can be used to help increase the supply of affordable housing in Folsom. Such programs may include, but are not limited to: The Transit Oriented Development (TOD) Loan Fund, currently (2013) being developed by the Sacramento Housing and Redevelopment Agency; The HOME program that has local funds distributed by the Sacramento Housing and Redevelopment Agency (SHRA); and The state Multifamily Housing Program (MHP), sponsored by the Department of Housing and Community Development (HCD).	10/31/2021	Ongoing - The City, particularly the Community Development Department, continues to work to secure additional funding from state and federal sources that can be used to increase the supply of affordable housing in the City of Folsom. Furthermore, the City continues to explore new opportunities of funding sources, including the California Strategic Growth Council's Affordable Housing & Sustainable Communities Grant.
H-3.K. Housing Program Workshops	The City shall conduct annual workshop(s) with for-profit and non-profit housing developers, local and regional funding agencies, and other organizations interested in affordable housing to review currently available programs, including housing rehabilitation programs, Seniors Helping Seniors, and the First Time Homebuyer Program. The City shall advertise the workshops by mailing fliers, sending emails, and phone calls to local housing stakeholders.	12/31/2019	Annually - City staff continues to meet with for-profit and non-profit housing developers and housing advocates to review current housing programs.
H-4.A. Rehabilitation of Substandard Units	Rehabilitation of Substandard Units The City shall apply annually, or as frequently as is needed based on housing rehabilitation demand, for funding under the Community Development Block Grant Program the California Housing Rehabilitation Program, and other State and Federal funding programs. In addition, the City shall provide information to, and assist owners of, rental properties in applying for funding under available state and federal housing rehabilitation funding programs.	12/31/2021	Annually - The City has not received any requests from 2013 to present for rental rehabilitation funding or for assistance applying to other resources for funding.
H-4.B. Mobile Home Rehabilitation Program	The City shall continue to assist low- income mobile home owners with mobile home repairs by providing grants to fund health, safety, and emergency repairs of mobile homes, subject to availability of grant funds.	10/31/2021	Ongoing - The City utilizes CDBG funds to provide grants under the Seniors Helping Seniors Program to assist with mobile home rehabilitation. In 2019, the City provided one major grant in the amount of \$7,450.00 to a mobile home owner for a new furnace.

Housing Programs Progress Report

Describe progress of all programs including local efforts to remove governmental constraints to the maintenance, improvement, and development of housing as identified in the housing element.

04/28/2020; Item No. 3.

1	2	3	
Name of Program	Objective	Timeframe in H.E	Status of Program Implementation
H-4.C. Mobile Home Repair and Replacement Loan Forgiveness Program	The City shall continue to provide forgiveness on Community Development Block Grant (CDBG) loans for improvements to manufactured housing units experiencing economic hardship, as defined by, and subject to, HUD guidelines.	10/31/2021	Ongoing - Since the program's inception in 2011, the City has forgiven eleven Mobile Home Repair and Replacement loans due to financial hardship.
H-4.D. Housing Conditions Database	The City shall maintain current information on the condition of dwelling units by preparing and periodically updating a housing conditions database. The City shall develop a standard survey instrument (e.g., windshield survey). Additionally, the City shall consider expanding the survey area outside the current limits of the Historic District Area	6/30/2015	The City has developed a windshield survey and is in the process of using this survey to prepare a housing conditions database.
H-4.E. Monitoring Assisted Housing Developments	The City shall continue to encourage the rehabilitation of substandard residential properties by homeowners and landlords, using the Code Enforcement program when necessary, to improve overall housing quality and conditions in the city	12/31/2019	Annually - The City continues to monitor the affordability status of publicly assisted housing developments in the City.
H-4.F. Preservation of Historic Residences	The City shall preserve historically and architecturally significant buildings by undertaking the following actions: 1. Evaluate the potential impact of proposed development projects or rehabilitation activities on historic properties; 2. Continue to designate certain areas as historic districts and consider adopting guidelines for historic structures; and 3. Exempt property owners from specific historic preservation requirements, to the extent that it has the authority to do so, if such requirements would conflict with access for persons with disabilities, energy conservation, seismic safety retrofitting, or if the strict application of requirements would impose an unreasonable hardship on the property owner.	10/21/2021	Ongoing - With an active and vibrant Historic District and a Historic District Commission, the City remains committed to preserving historical residences within the City.
H-4.G. Code Enforcement	The City shall continue to encourage the rehabilitation of substandard residential properties by homeowners and landlords, using the Code Enforcement program when necessary, to improve overall housing quality and conditions in the city.	10/31/2021	Ongoing - The City continues to encourage rehabilitation of substandard residential properties in the City of Folsom.
H-5.A. Fee Reductions for Senior Housing	The City shall coordinate with the Folsom Cordova Unified School District to explore reductions in school impact fees for senior housing.	6/30/2015	Completed – The City contacted the Folsom Cordova Unified School District (FCUSD) in March of 2015 to explore reductions in school impact fees for senior housing and was informed that a policy for fee reductions is already in place whereby senior citizen housing developments (as described in Section 51.3 of the California Civil Code) are charged the FCUSD commercial development impact fee, as opposed to the much higher FCUSD.
H-5.B. Seniors Helping Seniors Program	The City shall continue to provide financial assistance for minor home repairs to low-income seniors through the Seniors Helping Seniors Program, subject to availability of Program funds. The City shall send a qualified senior tradesman to perform minor repairs, free of charge, to <u>qualifying senior homeowners.</u>	10/31/2021	Ongoing - The City continues to provide financial assistance for minor home repairs to low-income seniors through the Seniors Helping Seniors Program. In 2019, \$139,416 of financial assistance was provided through this program and 90 eligible senior households were served.
H-5.C. Emergency Shelter Facility Development	The City shall continue to encourage and provide technical assistance to local organizations and community groups to help develop emergency shelter facilities in Folsom. The City shall facilitate the public outreach necessary to help in the removal of any neighborhood barriers for any applications for an emergency shelter.	10/31/2021	Ongoing - The City continues to provide technical assistance to local organizations and community groups to help develop emergency shelter facilities in Folsom.
H-5.D. Child Care Services to Assist Single Parents with Children	The city shall review its Zoning Code to ensure the City requirements do not overly restrict the location of child care facilities.	6/30/2015	Completed - On March 24, 2015 the City Council passed Ordinance No. 1219 to amend the Folsom Municipal Code by adding a separate chapter (Chapter 5.100) to the code that established a streamlined process for permitting and regulating the operation of Large Family Day Care Homes in single-family residential zones in the City. The result of Ordinance No. 1219 is that it established an expedient and cost effective administrative <u>process.</u>
H-5.E. Public Information for Reasonable Accommodation	The City shall continue to make information available in written form and on the City's website on reasonable accommodation for persons with disabilities. The City shall continue to designate an ADA Coordinator and contract with an outside consultant to provide information and research if <u>necessary.</u>	10/31/2021	Ongoing - The City continues to make information available in written form and on the City's website on reasonable accommodation for persons with disabilities. The City shall continue to designate an ADA Coordinator and contract with an outside consultant to provide information and research when necessary.

Housing Programs Progress Report

Describe progress of all programs including local efforts to remove governmental constraints to the maintenance, improvement, and development of housing as identified in the housing element.

04/28/2020; Item No. 3.

1	2	3	
Name of Program	Objective	Timeframe in H.E	Status of Program Implementation
H-6.A. Fair Housing Program	The City shall continue to make information regarding State and Federal fair housing requirements available at a designated office in City Hall. In addition, the City shall make copies of the information available for the public on the City's website and at the Folsom Public Library. The City will also assist individuals with complaints in contacting either the Code Enforcement Division or one of the following appropriate agencies to file a complaint: Sacramento Housing and Redevelopment Agency; State of California's Landlord/Tenant Dispute line or Mobile Home Park Ombudsman; Sacramento Regional Human Rights/Fair Housing Commission; Sacramento County Health Department; and California Department of Fair Housing and Employment.	10/31/2021	Ongoing. The City continues to make information regarding fair housing available on its website, as well as continues to assist individuals with complaints in contacting the appropriate agency. City staff refers individuals with complaints to the Sacramento Renters Helpline and other appropriate agencies. SHRA uses a portion of its CDBG funding (which includes Folsom) to subsidize the Renters Helpline fair housing activities, including landlord/tenant mediation and complaint investigation.
H-7.A. Energy Conservation Assistance	The City shall continue to include weatherization and energy conservation as eligible activities under CDBG programs that it administers. In addition, the City shall seek new resources to assist homeowners increase energy efficiency (e.g., upgrading older ductwork, HVAC systems, windows, and insulation). The City shall provide information and refer eligible property owners to other available programs, such as those available through PG&E and SMUD.	10/31/2021	Ongoing - Weatherization improvements, including such activities as higher efficiency window replacements and HVAC replacements, are primarily completed through the City's Seniors Helping Seniors Program. The City's website provides information to homeowners about the PACE Programs that operate in Folsom, as well as providing links to PG&E and SMUD programs.
H-7.B. Public Education on Energy Efficiency	The City shall prepare and distribute handouts to the public and post information on the City's website on ways to improve energy efficiency in existing homes and in new construction.	6/30/2015	Completed - In August of 2014, the City added an Energy Efficiency section to the City's website that contains useful energy efficiency information and identifies numerous energy efficiency resources. In addition, the City periodically sends out handbills in utility billing statements to the public regarding both water and energy efficiency measures.
H-7.C. Study Feasibility of a Local Assessment District	The City shall conduct a study on the feasibility of creating a local assessment district or other financing mechanism to fund voluntary actions by homeowners (and owners of commercial/mixed-use properties) during new construction or retrofit to undertake energy efficiency measures, install solar rooftop panels, install "cool" roofs, and take other measures to reduce greenhouse gas emissions.	6/30/2015	Completed - On December 10, 2013 the City Council approved Resolution No. 9248 to establish a Community Facilities District to finance the acquisition, installation, and improvement of energy efficiency, water conservation and renewable energy improvements to existing residential and commercial buildings. The first PACE program, mPOWER, was implemented on March 17, 2014. Since 2014, several additional PACE providers have been approved for Folsom.
H-7.D. Facilitate Transit-Oriented Development	The City shall identify opportunities for transit-oriented development (TOD) in the city, consider Zoning Code amendments to facilitate mixed-use and high-density residential TOD opportunities, and explore funding opportunities.	6/30/2016	Completed and Ongoing - As part of the recently adopted General Plan, the City identified SACOG Transit Priority Areas in the City and established transit oriented land use goals. As part of the Zoning Code update, the City will consider zoning code amendments that facilitate mixed-use and high density residential TOD opportunities.
H-8.A. Affordability Monitoring	The City shall explore the possibility of documenting the sales price and rental rates for all residential units within the city for the purpose of evaluating potential assistance for affordable housing.	12/31/2018	Annually - The City has not yet found it possible to document the sales price and rental rates for existing residential units; however, the City currently documents the sales price of new for-sale single-family residential units in developments subject to an Inclusionary Housing Agreement with the City and all rental rates of multi-family residential developments that are deed restricted.
H-8.B. Housing Program Staff	The City shall continue to designate staff responsibilities to coordinate housing-related programs and policy initiatives in the City and act as the centralized information/referral source for residents requiring housing assistance. The City shall strive to ensure that adequate resources are available to continue improving housing program coordination. The designated staff person shall be responsible for the annual monitoring of housing programs and producing the Housing Element Annual Progress Report to the California Department of Housing and Community Development (HCD), as well as the Housing Trust Fund Annual Report.	10/31/2021	Ongoing - The City continues to designate Community Development Department staff to coordinate housing-related programs and policy initiatives in the City.
H-8.C. Annual Implementation Reporting	The City shall review and report annually to the City Council and to the Department of Housing and Community Development (HCD) on the implementation of Housing Element programs and the City's effectiveness in meeting the programs' objectives.	12/31/2018	Annually - The City continues to review and report annually to the City Council and to the Department of Housing and Community Development (HCD) on the implementation of Housing Element programs and the City's effectiveness in meeting the programs' objectives.

EXHIBIT 2: REGIONAL HOUSING NEEDS ALLOCATION TABLE

Table B
Regional Housing Needs Allocation Progress
Permitted Units Issued by Affordability

		1	2									3	4
Income Level		RHNA Allocation by Income Level	2013	2014	2015	2016	2017	2018	2019	2020	2021	Total Units to Date (all years)	Total Remaining RHNA by Income Level
Very Low	Deed Restricted	1218					6	14				21	1197
	Non-Deed Restricted								1				
Low	Deed Restricted	854						86				89	765
	Non-Deed Restricted								3				
Moderate	Deed Restricted	862						40				806	56
	Non-Deed Restricted		28	68	54	74	358	181	3				
Above Moderate		1699	302	205	180	99	138	449	726			2099	0
Total RHNA		4633											
Total Units			330	273	234	173	502	770	733			3015	2018

Note: units serving extremely low-income households are included in the very low-income permitted units totals
 Cells in grey contain auto-calculation formulas

EXHIBIT 3: SUMMARY OF ENTITLED UNITS AND SUBMITTED APPLICATIONS

Jurisdiction	Folsom	
Reporting Year	2019	(Jan. 1 - Dec. 31)

Building Permits Issued by Affordability Summary		
Income Level		Current Year
Very Low	Deed Restricted	0
	Non-Deed Restricted	1
Low	Deed Restricted	0
	Non-Deed Restricted	3
Moderate	Deed Restricted	0
	Non-Deed Restricted	3
Above Moderate		726
Total Units		733

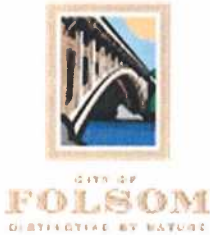
Note: Units serving extremely low-income households are included in the very low-income permitted units totals

Housing Applications Summary	
Total Housing Applications Submitted:	90
Number of Proposed Units in All Applications Received:	2,472
Total Housing Units Approved:	1,880
Total Housing Units Disapproved:	3

Use of SB 35 Streamlining Provisions	
Number of Applications for Streamlining	0
Number of Streamlining Applications Approved	0
Total Developments Approved with Streamlining	0
Total Units Constructed with Streamlining	0

Units Constructed - SB 35 Streamlining Permits			
Income	Rental	Ownership	Total
Very Low	0	0	0
Low	0	0	0
Moderate	0	0	0
Above Moderate	0	0	0
Total	0	0	0

Cells in grey contain auto-calculation formulas



Folsom City Council Staff Report



MEETING DATE:	4/28/2020
AGENDA SECTION:	Consent Calendar
SUBJECT:	Resolution No. 10406 - A Resolution Authorizing the City Manager to Execute Amendment No. 1 to the Contract with Kimley-Horn and Associates, Inc. for Additional Environmental Studies for the Folsom Placerville Rail Trail Project (Contract No. 173-21 17-013) and Appropriation of Funds
FROM:	Parks and Recreation Department

RECOMMENDATION / CITY COUNCIL ACTION

Staff Recommends the City Council Approve Resolution No. 10406 – A Resolution Authorizing the City Manager to Execute Amendment No. 1 to the Contract with Kimley-Horn and Associates, Inc. for Additional Environmental Studies for the Folsom Placerville Rail Trail Project (Contract No. 173-21 17-013) and Appropriation of Funds.

BACKGROUND / ISSUE

The City of Folsom Bikeway Master Plan identifies a Class I bike trail, referred to as the Folsom Placerville Rail Trail, extending from the Humbug-Willow Creek Trail near Mercy Hospital to White Rock Road, with a plan to extend into El Dorado County to the City of Placerville. The ultimate alignment would extend through Sacramento and El Dorado counties totaling approximately 30 miles.

The project extends approximately 1-mile along the Joint Powers Authority (JPA) corridor from the Humbug-Willow Creek Trail near Mercy Hospital to Scholar Way. This trail segment is important because it connects the 16-mile Humbug-Willow Creek Trail with the Folsom Placerville Rail Trail, providing direct access to Folsom Lake College and the many other destinations along the East Bidwell Street corridor. The trail will be designed to accommodate rail activities along the corridor.

In March 2017, the City Council awarded a contract to Kimley-Horn and Associates to prepare the environmental analysis and improvement plans for the construction of the Folsom

Placerville Rail Trail. During the preliminary design process and working through the environmental analysis phase of the project, some additional environmental studies were identified that affected the project design and were not anticipated when staff prepared the original project scope.

With City Council approval, Kimley-Horn and Associates is prepared to complete the environmental analysis for the full scope of the project.

POLICY / RULE

In accordance with Chapter 2.36 of the Folsom Municipal Code, Public Works projects or purchases costing \$62,014 or greater shall be awarded by the City Council.

ANALYSIS

The original scope of work for Kimley-Horn and Associates included environmental and preliminary engineering design services. During the Caltrans Preliminary Environmental Study (PES) assessment it was determined that additional environmental studies would be necessary that were not part of the original scope. These additional studies include:

- Cultural Resources Report
- Historic Resources Evaluation Report
- Natural Environment Study

The extra work associated with the additional environmental services is an amount not-to-exceed \$25,865 for a total contract amount of \$288,629.

FINANCIAL IMPACT

The original contract with Kimley-Horn and Associates, was in the amount of \$262,764. The additional environmental studies necessary to reflect the full scope of the environmental analysis is \$25,865. The total value of the amended contract will be \$288,629.

The approved total project cost estimate is \$1,184,036 inclusive of design/engineering, environmental clearance and mitigation, and construction costs; therefore, staff is requesting to increase the total project costs to \$1,209,901 and appropriate \$25,865 from the Transportation System Management Fund (Fund 206) to cover the additional environmental studies. The current estimated project costs and proposed additional funding are listed below:

<u>Project Costs:</u>	
Environmental/Preliminary Engineering	\$ 262,764
Env./Prelim. Eng. Amendment 1 (proposed)	\$ 25,865
Final Design costs	\$ 150,000
Geotechnical	\$ 10,000
Construction Administration	\$ 35,000
Construction	<u>\$ 726,272</u>
Total Cost	\$1,209,901

Project Revenue:

SACOG ATP Bike/Ped Grant	\$1,048,036 (grant approved)
City Match/ATP Grant	\$ 41,000 (Fund 206, approved Res No. 9597)
City Match/ATP Grant	\$ 36,000 (Fund 248, approved Res No. 9597)
City Match/ATP Grant	\$ 136,000 (Fund 276, approved Res No. 9597)
Amendment 1(proposed)	\$ 25,865 (Fund 206, proposed)
Total Revenue:	\$1,209,901

The Folsom Placerville Rail Trail Project is identified in the adopted Fiscal Year 2019-20 Open Space and Greenbelts CIP budget. There are sufficient funds available in Fund 206 for this additional appropriation.

The Folsom Parks and Recreation Department will be responsible for the operation and maintenance of the project after it is constructed. The estimated cost to maintain this section of trail is approximately \$1,000 per year and will be included in future Maintenance Division budget requests beginning in Fiscal Year 2022-23. In addition to the routine maintenance activities, based on renovation costs on similar trail segments it is estimated to cost \$1,000 – \$2,000 per year for longer term maintenance activities including pavement repairs.

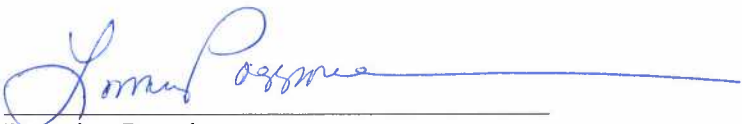
ENVIRONMENTAL REVIEW

An environmental analysis will be prepared in accordance with the (NEPA) (42 U.S.C. §4321-4370) and the California Environmental Quality Act (CEQA), (Public Resources Code [PRC] 21000 et seq.).

ATTACHMENT

1. Resolution No. 10406 – A Resolution Authorizing the City Manager to Execute Amendment No. 1 to the Contract with Kimley-Horn and Associates, Inc. for Additional Environmental Studies for the Folsom-Placerville Rail Trail Project (Contract No. 173-21 17-013) and Appropriation of Funds.

Submitted,



Lorraine Poggione,
Parks and Recreation Department Director

RESOLUTION NO. 10406

A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE AMENDMENT NO. 1 TO THE CONTRACT WITH KIMLEY-HORN AND ASSOCIATES, INC. FOR ADDITIONAL ENVIRONMENTAL STUDIES FOR THE FOLSOM PLACERVILLE RAIL TRAIL PROJECT (CONTRACT NO. 173-21 17-013) AND APPROPRIATION OF FUNDS

WHEREAS, on February 27, 2017 Kimley-Horn and Associates was selected based on their qualifications and experience in engineering design services; and

WHEREAS, it was determined that additional environmental studies were necessary to complete the full scope of the project; and

WHEREAS, the cost to complete the additional environmental studies is \$25,865, for a revised total not-to-exceed contract amount of \$288,629; and

WHEREAS, the City will be contributing \$136,000 in grant matching funds for the project split between the Transportation System Management Fund (Fund 206) \$41,000, Transportation Demand Act (Fund 248) \$36,000, and Measure A (Fund 276) \$59,000 as approved in Resolution 9597; and

WHEREAS, there will be sufficient funds available in the Transportation System Management Fund (Fund 206) in Fiscal Year 2019-20 for the additional appropriation in the amount of \$25,865.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Folsom authorizes the City Manager to execute Amendment No. 1 in the amount of \$25,865 to the contract with Kimley-Horn and Associates for additional environmental studies for the Folsom Placerville Rail Trail Project.

BE IT FURTHER RESOLVED that the Finance Director is authorized to appropriate \$25,865 from the Transportation System Management Fund (Fund 206).

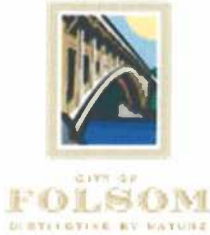
PASSED AND ADOPTED this 28th day of April 2020, by the following roll-call vote:

- AYES:** Council Member(s):
- NOES:** Council Member(s):
- ABSENT:** Council Member(s):
- ABSTAIN:** Council Member(s):

Sarah Aquino, MAYOR

ATTEST:

Christa Freemantle, CITY CLERK



Folsom City Council Staff Report



MEETING DATE:	4/28/2020
AGENDA SECTION:	Consent Calendar
SUBJECT:	Resolution No. 10419 – A Resolution Authorizing the City Manager to Execute Amendment No. 2 to the Agreement with Advantage Total Protection, Inc. for Fire and Intrusion Alarm Services for City Facilities (172-21 14-007)
FROM:	Parks and Recreation Department

RECOMMENDATION / CITY COUNCIL ACTION

Approve Resolution No. 10419 – A Resolution Authorizing the City Manager to Execute Amendment No. 2 to the Agreement with Advantage Total Protection, Inc. for Fire and Intrusion Alarm Services for City Facilities

BACKGROUND / ISSUE

In the interest of creating consistency and uniformity of alarm systems throughout the various city facilities and to reduce the annual monitoring service costs, staff distributed a Request for Proposals (RFP) for Fire and/or Intrusion Alarms: Equipment Installation and Monitoring Services in November 2013. Advantage Total Protection, Inc. was awarded the contract in April 2014 (City Council Resolution No. 9346).

The Consultant and Professional Services Agreement with Advantage Total Protection, Inc. (ATP) commenced on October 1, 2014 and continues through September 30, 2025, with the first year of services being a “transition” period for ATP to replace necessary equipment and transfer all monitoring services. The annual contractual amount was thirty-four thousand three hundred-thirty-one dollars and ninety cents (\$34,331.90) comprised of: \$15,972.00 for alarm monitoring, \$14,275.00 for annual testing and inspection, and \$4,084.90 for annual capital equipment costs.

In June 2017, Amendment No. 1 (Resolution No. 9961) to the agreement was executed to address the removal of facilities and services, payment of remaining capital cost balance when a service is terminated, requirement of timely competitive bids on new construction and/or new

alarm systems, and adjustment to the annual amount to provide for new monitoring services and service calls. Amendment No. 1 increased the annual contract amount to \$40,883.90 and modified the annual contractual not-to-exceed amount to \$55,000.00. The difference (\$14,116.10) provided for additional service calls, addition of new monitoring services, and maintenance of aging panels/peripherals.

POLICY / RULE

Since the existing agreement with ATP was awarded by the City Council, modification to the agreement requires City Council approval. Section 2.36 of the Folsom Municipal Code, states, in part, that contracts for supplies, equipment, services, and construction with an estimated value of \$62,014 or greater shall be awarded by the City Council.

ANALYSIS

Over the last two years, several fire and/or intrusion alarm systems have been added to the contract since the execution of Amendment No. 1:

- Intrusion alarm systems and monitoring added to six existing facilities
- Water Treatment Plant switched to cellular (from a land line)
- Fire alarm monitoring and annual inspection added to Fire Station #39 and Natoma Station Learning Center
- Intrusion alarm monitoring added to three infrastructure facilities in the Folsom Plan Area

With these new additions, the total costs are approaching the current not-to-exceed amount of \$55,000 because of the increased monthly monitoring fees along with one-time fees for installation of the new systems and service to existing panels. In order to allow for service calls, new monitoring services, repairs, maintenance, and other required conversions, an increase of \$20,000 is being proposed for Amendment No. 2 at this time. This increase is a maximum amount, not a guaranteed minimum.

All other provisions, requirements, and policies of the agreement shall remain in full force and effect. The amendment will be in a form acceptable to the City Attorney.

FINANCIAL IMPACT

Currently there are six departments who utilize the fire and intrusion alarm services (Parks & Recreation, Fire, Police, Library, Environmental & Water Resources, and Public Works). The funds to pay for this contract are general fund and utility funds. The current contract is proposed to be increased by \$20,000 for a new not-to-exceed total of \$75,000 annually. The distribution of future costs will depend on what departments need the services.

Submitted,

Lorraine Poggione,
Parks & Recreation Director

RESOLUTION NO. 10419

RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE AMENDMENT NO. 2 TO THE AGREEMENT WITH ADVANTAGE TOTAL PROTECTION, INC. FOR FIRE AND/OR INTRUSION ALARM SERVICES FOR CITY FACILITIES

WHEREAS, the City Council on April 22, 2014, approved Resolution No. 9346 authorizing the City Manager to execute an agreement with Advantage Total Protection, Inc. to provide fire and/or intrusion alarms equipment, installation and monitoring services at various City of Folsom Facilities; and

WHEREAS, the City Council on June 27, 2017, approved Resolution No. 9961 authorizing the City Manager to execute Amendment No. 1 with Advantage Total Protection, Inc.; and

WHEREAS, upon approval of this resolution, the annual compensation not-to-exceed amount will be increased to \$75,000. This increase is needed for addition of new monitoring services, service calls, and the replacement of aging panels/peripherals; and

WHEREAS, the departments that currently utilize the ATP services are Parks & Recreation, Fire, Police, Library, Environmental and Water Resources and Public Works and there is sufficient funding available in respective department budgets to cover the existing services; and

WHEREAS, funding for any new alarm services will be identified prior to installation of said services:

WHEREAS, the amendment will be in a form acceptable to the City Attorney:

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Folsom authorizes the City Manager to execute Amendment No. 2 to the Consultant and Professional Services Agreement with Advantage Total Protection, Inc for additions and deletions to the scope of work in a form acceptable to the City Attorney.

PASSED AND ADOPTED this 28th day of April, 2020, by the following roll-call vote:

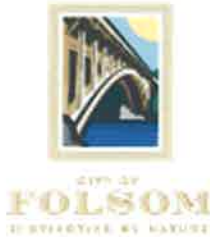
AYES: Council Member(s):
NOES: Council Member(s):
ABSENT: Council Member(s):
ABSTAIN: Council Member(s):

Sarah Aquino, MAYOR

ATTEST:

Christa Freemantle, CITY CLERK

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Folsom City Council Staff Report



MEETING DATE:	4/28/2020
AGENDA SECTION:	Consent Calendar
SUBJECT:	Resolution No. 10420 – A Resolution Accepting Fiscal Year 2019/2020 Supplemental Law Enforcement Service Fund (SLESF), Citizen’s Option for Public Safety (COPS) Grant for the Purchase of Automated License Plate Reader Equipment and Other Technology in Accordance with State Requirements and Appropriation of Funds
FROM:	Police Department

RECOMMENDATION / CITY COUNCIL ACTION

Staff recommends that the City Council pass and adopt Resolution No. 10420 - A Resolution Accepting Fiscal Year 2019/2020 Supplemental Law Enforcement Services Fund (SLESF), Citizen’s Option for Public Safety (COPS) grant for the purchase of Automated License Plate Reader equipment in accordance with state requirements and appropriation of funds.

BACKGROUND / ISSUE

In fiscal year 1996/97 the State of California first enacted the Citizen’s Option for Public Safety (COPS) program under Assembly Bill 3229. Under this program, cities and counties receive state funds to augment front-line police services. Grant awards are based on per capita population, with \$100,000 being the minimum guaranteed award. The City of Folsom grant award for FY 2019/20 is estimated at \$120,993.

Government Code Section 30061 requires that these funds shall be appropriated pursuant to a request from the Police Chief or the Chief Administrator of the law enforcement agency that provides police services for the respective city. The request for use of this funding shall specify the front-line law enforcement needs of the requesting entity including the personnel, equipment, and programs that are necessary to meet those needs.

These Supplemental Law Enforcement Services Funds cannot be used for administrative overhead allocations in excess of 0.5 percent. Nor can the allocation be used to fund the costs

of any capital project or construction project that does not directly support front-line law enforcement services.

POLICY / RULE

The Citizen’s Option for Public Safety program is an on-going state program, but it requires a separate budget appropriation for continued funding. The funds must be used to supplement and not supplant existing local funding for law enforcement services.

ANALYSIS

The Supplemental Law Enforcement Services Funds cannot be used for administrative overhead allocations in excess of 0.5 percent. Nor can the allocation be used to fund the costs of any capital project or construction project that does not directly support front-line law enforcement services.

The City of Folsom and the Folsom Police Department are committed to utilizing technology to identify and detour criminals. Automated License Plate Readers have been extremely useful in this area and have proven to be an outstanding investigative tool, not only within the City of Folsom, but regionally.

The Folsom Police Department is also committed to updating computer equipment in the department in order to provide services to the public as well as be as efficient with staff time as possible

The Chief of Police requests approval to utilize AB3229 Citizen’s Option for Public Safety state funds in the amount of \$120,993 for the purchase of Automated License Plate Reader equipment and other technology in order to supplement the existing camera system and expand the coverage area.

FINANCIAL IMPACT

There are no matching requirements for the AB3229 funds and no direct impact on the General Fund. Because Supplemental Law Enforcement Services Funds are required to be separately appropriated, staff is also requesting an appropriation of \$120,993 to be added to the police department budget as COPS funding installments for fiscal year 2019/20 are received from the County of Sacramento Department of Finance.

ATTACHMENTS

Resolution No. 10420 - A Resolution Accepting Fiscal Year 2019/2020 Supplemental Law Enforcement Services Fund (SLESF), Citizen’s Option for Public Safety (COPS) grant for the Purchase of Automated License Plate Reader Equipment and Other Technology in Accordance with State Requirements and Appropriation of Funds

Submitted,

Richard Hillman, Chief of Police

RESOLUTION NO. 10420

A RESOLUTION ACCEPTING FISCAL YEAR 2019/2020 SUPPLEMENTAL LAW ENFORCEMENT SERVICES FUND (SLESF), CITIZEN’S OPTION FOR PUBLIC SAFETY (COPS) GRANT FOR THE PURCHASE OF AUTOMATED LICENSE PLATE READER EQUIPMENT AND OTHER TECHNOLOGY IN ACCORDANCE WITH STATE REQUIREMENTS AND APPROPRIATION OF FUNDS

WHEREAS, the State of California enacted the Citizen’s Option for Public Safety (COPS) program, under Assembly Bill 3229, to fund front-line law enforcement services; and

WHEREAS, the COPS funding available to the City of Folsom for fiscal year 2019/2020 is \$120,993; and

WHEREAS, these state funds are separate and apart from the proposed allocations from the City’s general fund and an additional appropriation is needed; and

WHEREAS, the Chief of Police has requested to allocate and appropriate these funds for the purchase of Automated License Plate Reader equipment in order to supplement and expand the existing camera system, as well as other technology; and

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Folsom hereby authorizes the use of the AB3229, Citizen’s Option for Public Safety (COPS) state funding in accordance with the request of the Chief of Police to purchase Automated License Plate Reader equipment and other technology.

PASSED AND ADOPTED this 28th day of April, 2020, by the following roll-call vote:

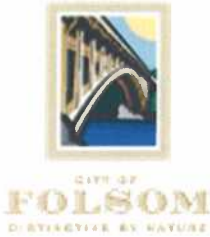
- AYES:** Council Member(s):
- NOES:** Council Member(s):
- ABSENT:** Council Member(s):
- ABSTAIN:** Council Member(s):

Sarah Aquino, MAYOR

ATTEST:

Christa Freemantle, CITY CLERK

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Folsom City Council Staff Report

MEETING DATE:	4/28/2020
AGENDA SECTION:	Consent Calendar
SUBJECT:	Resolution No. 10421 - A Resolution of the City Council Authorizing the City Manager to Execute an Agreement with Water Works Engineers, LLC for Design Services for the Water System Rehabilitation Project No. 2 and Appropriation of Funds.
FROM:	Environmental and Water Resources Department

RECOMMENDATION / CITY COUNCIL ACTION

The Environmental and Water Resources Department recommends the City Council pass and adopt Resolution No. 10421 - A Resolution of the City Council Authorizing the City Manager to Execute an Agreement with Water Works Engineers, LLC for Design Services for the Water System Rehabilitation Project No. 2 and Appropriation of Funds.

BACKGROUND / ISSUE

The Environmental and Water Resources (EWR) Department identifies water infrastructure rehabilitation and replacement projects through water master plans, ongoing water condition assessment programs, and regulatory changes. Through these efforts, portions of the water system have been identified as needing rehabilitation or replacement in order to improve the water distribution system reliability.

The Water System Rehabilitation Project No. 2 will address deficiencies throughout the water distribution system at 13 different locations. This work includes installing isolation valves, providing water service redundancy at locations that only have one point of connection to the water system, and rebuilding pressure reducing stations to meet current City standards.

This resolution will authorize the City Manager to execute an agreement with Water Works Engineers, LLC for design services for the Water System Rehabilitation Project No. 2 and Appropriation of Funds.

POLICY / RULE

In accordance with Chapter 2.36 of the Folsom Municipal Code, supplies, equipment, services, and construction with a value of \$62,014 or greater shall be awarded by City Council.

ANALYSIS

The Water System Rehabilitation Project No. 2 includes installing isolation valves, providing water service redundancy at locations that only have one point of connection to the water system, and rebuilding pressure reducing stations to meet current City standards. The following 13 locations were identified as needing improvements to enhance the City's water distribution system reliability:

1. Folsom-Auburn Road at Marietta Court
2. Coloma Street from Dean Way to Duchow-Bidwell Alleyway
3. Intersection of Prairie City and Willard Drive
4. Evelyn Way to Talisman Drive
5. Natoma Street between Stafford Street and Mill Street
6. East Bidwell Street between Creekside Drive and Oak Avenue Parkway
7. Eveland Court and Darrington Drive
8. Rawlings Court and Econome Court
9. Fantages Way and Orange Blossom Circle
10. Briggs Ranch Drive and Landrum Circle
11. Coloma Street near Natoma Street
12. Toney Court
13. Creekside Drive at Mercy Folsom Hospital

In October 2018, the EWR Department completed a pre-qualification process for consultants for design and construction administration services for water and wastewater projects. The consulting firm Water Works Engineers, LLC was one of the firms selected to provide these services for this type of project through this recently completed pre-qualification process.

The first phase of design services will include reviewing all available information associated with the 13 locations, conduct site reconnaissance, perform a geotechnical desktop study, request utility "A" letters, identify any environmental constraints and perform a land survey in order to locate property corners to delineate parcel lines, establish right of way and identify all easements within the mapping limits of the project.

From the information gathered, the next step is to analyze the feasibility of the project alternative(s), with emphasis on identifying any project constraints and confirming alternatives and design criteria necessary to identify and select preferred improvements. Final design plans and contract documents will then be prepared for a competitive bid process. Lastly, design services include providing engineering assistance during the bidding phase. Construction

administration services are not included under this agreement. A separate agreement will be prepared for construction administration services once 100% plans have been completed.

This resolution will authorize the City Manager to execute an agreement with Water Works Engineers, LLC for design services for the Water System Rehabilitation Project No. 2 for a not-to-exceed amount of \$204,817.

FISCAL IMPACT

The FY 2019-20 Water Operating Fund included funding in the amount of \$150,000. Staff is requesting an additional appropriation in the amount of \$55,000 in order to execute an agreement with Water Works Engineers, LLC for a not-to-exceed amount of \$204,817. The additional appropriation would be to the Water Operating Fund (Fund 520) and the funding source for this appropriation would be current fund balance, which is available.

ENVIRONMENTAL REVIEW

This project is a rehabilitation project of existing infrastructure; and therefore, is categorically exempt from environmental review under the California Environmental Quality Act as noted in Title 14 – California Code of Regulations, Chapter 3 – Guidelines for Implementation of the California Environmental Quality Act, Article 19 – Categorical Exemptions, Section 15302 – Replacement or Reconstruction.

ATTACHMENT

Resolution No. 10421 - A Resolution of the City Council Authorizing the City Manager to Execute an Agreement with Water Works Engineers, LLC for Design Services for the Water System Rehabilitation Project No. 2 and Appropriation of Funds.

Submitted,

Marcus Yasutake, Director
ENVIRONMENTAL AND WATER RESOURCES DEPARTMENT

RESOLUTION NO. 10421

A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE AN AGREEMENT WITH WATER WORKS ENGINEERS, LLC FOR DESIGN SERVICES FOR THE WATER SYSTEM REHABILITATION PROJECT NO. 2 AND APPROPRIATION OF FUNDS

WHEREAS, the City has identified this project as a priority to maintain integrity and operation of the water distribution system; and

WHEREAS, the rehabilitation work identified to enhance the City’s water distribution system include installing isolation valves, provide water service redundancy and rebuilding pressure reducing stations; and

WHEREAS, Water Works Engineers, LLC by reason of their past experience and abilities for performing these types of services, are qualified to perform the required consulting services for the project; and

WHEREAS, funding in the amount of \$150,000 was budgeted in the Water Operating Fund (Fund 520), however, an appropriation to the FY 2019-20 Water Operating Fund (Fund 520) in the amount of \$55,000 is needed in order to execute an agreement with Water Works Engineers, LLC for a not-to-exceed amount of \$204,817; and

WHEREAS, the agreement will be in a form acceptable to the City Attorney:

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Folsom authorizes the City Manager to execute an agreement with Water Works Engineers, LLC for design services for the Water System Rehabilitation Project No. 2 for an amount not-to-exceed amount of \$204,817; and

BE IT FURTHER RESOLVED that the Finance Director is directed to appropriate an additional \$55,000 to the FY 2019-20 Water Operating Fund (Fund 520) for a total FY 2019-20 project budget of \$205,000.

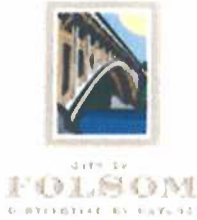
PASSED AND ADOPTED this 28th day of April 2020, by the following roll-call vote:

- AYES:** Council Member(s):
- NOES:** Council Member(s):
- ABSENT:** Council Member(s):
- ABSTAIN:** Council Member(s):

Sarah Aquino, MAYOR

ATTEST:

Christa Freemantle, CITY CLERK



Folsom City Council Staff Report

MEETING DATE:	4/28/2020
AGENDA SECTION:	Consent Calendar
SUBJECT:	Resolution No. 10423 - A Resolution Authorizing the City Manager to Execute a Contract Change Order with B&M Builders, Inc. for the East Bidwell Frontage Improvement Project, Project No. PW1810
FROM:	Public Works Department

RECOMMENDATION / CITY COUNCIL ACTION

The Public Works Department recommends that the City Council pass and adopt Resolution No. 10423 - A Resolution Authorizing the City Manager to Execute a Contract Change Order with B&M Builders, Inc. for the East Bidwell Frontage Improvement Project, Project No. PW1810

BACKGROUND / ISSUE

East Bidwell Street is an arterial that serves the Central Business District, Mercy Hospital of Folsom, Folsom Lake College and major retail locations. Currently, East Bidwell Street is a six-lane arterial from the US Highway 50 Interchange to just north of Bluestone Circle in the southbound direction. Recent Capital Improvement Plan (CIP) Projects have widened East Bidwell Street in the northbound direction, and there are future projects shown in the CIP to ultimately widen East Bidwell to six lanes south of Blue Ravine Road.

The property at 1578 Creekside Drive contains frontage along East Bidwell Street. The conditions of approval for the Planned Development Permit (PN 16-339) The Natural Result Medical Office and Surgery Center required the project to improve the frontage along East Bidwell Street to include the ultimate six-lane arterial. The work will include adding the third southbound lane, modifications to the traffic signal and relocation of existing utilities.

At the September 26, 2017 City Council meeting, Resolution No. 10010 was approved for a Reimbursement Agreement with Katz Kirkpatrick Properties (Developer) to identify responsibility for bid items, and the Agreement has been executed (Contract No. 174-21 17-064). Most of the responsibility for the frontage improvements belongs to the City. The Developer is responsible for the undergrounding of the overhead utilities and has provided reimbursement to the City of Folsom for the undergrounding work. In order to maintain continuity during construction for the work that is City's responsibility, City staff publicly bid the project and will manage the construction.

In the course of the construction, September 2018, it was found that PG&E's 8" High Pressure Transmission Gas Main and 6" Distribution Gas Main was in conflict with the required structural section of the widened area. Upon conference with PG&E it was determined that pursuing a design change would be the best course of action to minimize impacts to the public and to complete the project in a timely manner. The relocation of the High-Pressure Transition Main is a long lead time item that can take several years of planning and design. The contract and construction were suspended while staff made adjustments to the profile and structural section changing quantities and scope of work in order to maintain the dry utility work for the undergrounding already completed.

Staff anticipates the project to be completed by August 30, 2020.

POLICY / RULE

Section 2.36.080, Award of Contracts of the Folsom Municipal Code states, in part, that contracts for supplies, equipment, services and construction with an estimated value of \$62,014 or greater shall be awarded by City Council.

Section 2.36.080 C, Award of Contracts of the Folsom Municipal code states, in part, that if a contract change order exceeds \$100,000, the city manager shall obtain the written consent of the mayor or at the mayor's discretion, the city council.

ANALYSIS

City Council approved a contract with B&M Builders, Inc. for East Bidwell Street widening between Creekside Drive and Woodsmoke Way with Resolution No. 10101, in the amount of \$705,095 including 10% contingency at the March 27, 2018 Council Meeting.

In anticipation of the extra work needed to address the PG&E conflict an additional \$500,000 was budgeted in the FY 2019-20 CIP for a total project budget of \$1,205,095. The current change order is estimated to finish the project for \$320,000.

FINANCIAL IMPACT

The FY 2019-20 project budget for this project (PW1810) is \$1,205,095. The contract with B&M Builders is in the amount of \$640,995 with the project budget including a 10%

contingency or \$64,100 for a total of \$705,095 carried over from FY2018/19. The FY2019/20 CIP Budget added an additional \$500,000. It is anticipated that the total project budget will be \$1,025,095 at project completion. There is sufficient funding in the project budget for this change order.

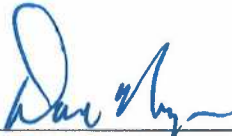
ENVIRONMENTAL REVIEW

This action is exempt from environmental review under the California Environmental Quality Act (CEQA).

ATTACHMENTS

1. Resolution No. 10423 - A Resolution Authorizing the City Manager to Execute a Contract Change Order with B&M Builders, Inc for the East Bidwell Frontage Improvement Project, Project No. PW1810

Submitted,



Dave Nugen, PUBLIC WORKS DIRECTOR

RESOLUTION NO. 10423

A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE A CONTRACT CHANGE ORDER WITH B&M BUILDERS, INC. FOR THE EAST BIDWELL FRONTAGE IMPROVEMENT PROJECT, PROJECT NO. PW1810

WHEREAS, the City of Folsom desires to widen East Bidwell Street; and

WHEREAS, this project was publicly advertised, and bids opened on March 15, 2018, with B&M Builders, Inc. being the lowest responsible bidder; and

WHEREAS, a contract with B&M Builders, Inc. was approved at the March 27, 2018 City Council Meeting by Resolution No. 10101 for \$640,995 with the project budget including a 10 percent contingency for a total of \$705,095; and

WHEREAS, a Contract Change Order for \$320,000 is requested to complete the project due to utility conflicts; and

WHEREAS, the FY 2019-20 project budget for this project (PW1810) is \$1,205,095 and there are sufficient funds budgeted and available for this change order; and

WHEREAS, the agreement will be in a form acceptable to the City Attorney:

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Folsom authorizes the City Manager to execute a contract change order with B&M Builders for the East Bidwell Frontage Improvement Project, Project No. PW1810 in the amount of \$320,000, for a total contract not-to-exceed amount of \$960,995 and a total project budget for this contract of \$1,025,095.

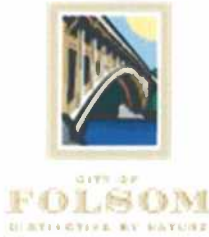
PASSED AND ADOPTED this 28th day of April 2020, by the following roll-call vote:

- AYES:** Council Member(s):
- NOES:** Council Member(s):
- ABSENT:** Council Member(s):
- ABSTAIN:** Council Member(s):

Sarah Aquino, MAYOR

ATTEST:

Christa Freemantle, CITY CLERK



Folsom City Council Staff Report

MEETING DATE:	4/28/2020
AGENDA SECTION:	Consent Calendar
SUBJECT:	Resolution No. 10424 – A Resolution Authorizing Application for Local Early Action Planning Grants Program Funds for Various Zoning Projects, Consultant Expertise and Technological Enhancements to Simplify or Streamline Housing and Authorizing the City Manager to Execute an Agreement to Accept Grant Funds
FROM:	Community Development Department

RECOMMENDATION / CITY COUNCIL ACTION

Move to Approve Resolution No 10424 - A Resolution Authorizing Application for Local Early Action Planning Grants Program Funds for Various Zoning Projects, Consultant Expertise and Technological Enhancements to Simplify or Streamline Housing and Authorizing the City Manager to Execute an Agreement to Accept Grant Funds

BACKGROUND / ISSUE

In 2017, Governor Brown signed a 15-bill housing package aimed at addressing the state’s housing shortage and high housing costs. Specifically, it included the Building Homes and Jobs Act (SB 2, 2017), which establishes a \$75 recording fee on real estate documents to increase the supply of affordable homes in California. In this first year, those collected revenues are used equally to create State-administered Planning Grants Programs and to fund State-administered homelessness programs. Folsom received \$310,000 in SB 2 Planning Grants Program Funds for physical construction of a state-of-the-art permit counter. That contract has been executed and the project is in the preliminary design stage.

The current 2019-20 Budget Act established the Local Early Action Planning Grants Program (LEAP) for one-time grant funding to regions and jurisdictions for technical assistance, preparation and adoption of planning documents, and process improvements to

accelerate housing production and facilitate compliance to implement the sixth cycle of the regional housing needs assessment.

Similar to the Planning Grants Program Funds, LEAP funds are available to eligible applicants on a noncompetitive, over-the-counter basis. The Notice of Funding Availability (NOFA) was released on January 27, 2020. Based on Folsom's population, the City is eligible for up to \$300,000 in grant award for qualifying projects. Applications can be submitted anytime on or before July 1, 2020 and determinations will be made on a rolling basis, within approximately 60 days of application submittal.

As outlined in the NOFA, eligible activities must demonstrate an increase in housing related planning activities and facilitate accelerated housing production. Eligible activities may be part of a larger planning effort (e.g., a comprehensive zoning code update) if proposed activities have not been completed prior to the NOFA date, are distinct, and demonstrate a nexus to accelerating housing production. Eligible activities are not necessarily jurisdiction-wide and may include a smaller geography with a significant impact on housing production. Eligible activities may include a variety of planning documents and processes such as rezoning, environmental clearance, improving regulations and processes to simplify/streamline housing, and updating local housing elements.

Given current conditions and planning efforts, staff has identified several distinct projects and tasks with consultant expertise and technological enhancements to best serve our community and advance the program housing goals as follows:

1. Update the City's Accessory Dwelling Unit Ordinance
2. Create Objective Residential Design Standards
3. Increase Zoning Code Update Outreach
4. Expand Zoning Code Update Tasks for Folsom's Historic District
5. Conduct Citywide Rezoning for the Zoning Code Update
6. Maximize Software Technology for City's New Electronic Permitting and Plan Check System
7. Expand Geographic Information Systems (GIS) for ePermitting, Housing Element, and Customer Resources
8. Prepare Nexus Study for Development Processing Fees
9. Purchase Equipment for Electronic Field Inspections

Total estimated costs for these items is \$300,000, which is the maximum grant award amount for Folsom. Given our current efforts with the comprehensive zoning code update and system conversion to electronic permit and plan check, these tasks enhance/improve those efforts in the near term in meaningful ways relative to housing activities and production.

POLICY / RULE

The State Local Early Action Planning Grants Program application requires the applicant's governing body to certify by resolution the approval of the application before submission.

ANALYSIS

The City proposes various zoning projects, consultant expertise, and technological enhancements to simplify or streamline housing in the City of Folsom. Proposed project components for grant funding include:

1. Update the City's Accessory Dwelling Unit Ordinance. Utilize professional planning consultant expertise to supplement staff efforts in updating Folsom's Accessory Dwelling Unit Ordinance consistent with new State laws and other local standards as allowed. The estimated consultant services cost is \$12,000.
2. Create Objective Residential Design Standards. Utilize professional planning and urban design consultant expertise to develop objective residential design standards in conjunction with the Zoning Code Update. The goal is to communicate clear expectations and streamline project review. The estimated consultant service cost is \$15,000.
3. Increase Zoning Code Update Outreach. Utilize professional consultant services to conduct enhanced community outreach associated with the Zoning Code Update. Increased outreach would be in the form of additional public meetings, surveys, and/or fact sheets relative to new state laws, key issues, and proposed solutions related to housing development. The estimated consultant service cost is \$20,000.
4. Expand Zoning Code Update Tasks for Folsom's Historic District. As part of the Zoning Code Update, utilize supplemental planning and urban design professional consultant services to work with the Historic District stakeholders on key housing related issues (e.g., parking, housing densities, transit development) to identify and vet viable zoning solutions. The estimated consultant service cost is \$23,000.
5. Conduct Citywide Rezoning for the Zoning Code Update. Utilize professional planning, mapping and environmental consultant services to prepare Citywide rezoning including, land use analysis, GIS mapping, environmental analysis consistent California Environmental Quality Act (CEQA). This includes the rezoning of the East Bidwell Corridor consistent with the General Plan. The estimated consultant service cost is \$50,000.
6. Maximize Software Technology for City's New Electronic Permitting and Plan Check System. Utilize professional software specialist consultant services to maximize system set up and options for electronic permitting, plan check and payment. This may include software purchase for conversion from our current data-based system to an alternative system that communicates directly the City's other integrated data systems (e.g., utilities and billings). The estimated consultant service and software cost is \$60,000.
7. Expand Geographic Information Systems (GIS) for ePermitting, Housing Element, and Customer Resources. Utilize professional GIS consulting expertise to supplement City's GIS services for mapping spatial rules associated with electronic permitting, Housing Element Update, and the creation of a new development activity map. The estimated consultant service cost is \$45,000.

8. Prepare Nexus Study for Development Processing Fees. Utilize professional fiscal analysis consultant expertise to prepare a nexus study to analyze existing planning and development engineering processing fees, which have remained largely unchanged for almost 20 years. The goal is to address fee gaps, remove antiquated fees, and to better align our processing fees with industry best practices, regional comparisons, and to improve cost recovery for City services. The estimated consultant service cost is \$55,000.
9. Purchase Equipment for Electronic Field Inspections. Purchase tablets, accessories, and remote internet access options for field inspectors to implement new ePermit and processing for up to six field inspectors (building, construction, and arborist). The estimated cost of equipment and remote internet service is \$20,000.

Implementation of these zoning projects, consultant services, and technology purchases will work in tandem with other City efforts to simplify standards and streamline processes for housing throughout the City. Folsom customers will benefit from improved standards that better reflect current community desires in keeping with State housing laws and a more efficient, convenient, and cost-effective process from planning application through final building inspection and occupancy or operation.

FINANCIAL IMPACT

The total Local Early Action Planning Grants Program funding request is \$300,000. This grant application does not require a financial match. However, the City Council previously allocated funding for the Comprehensive Zoning Code Update and for software, configuration, equipment and maintenance associated electronic permitting system and plan check systems, which will set the stage and partner well with the proposed projects. Consultant services and technology purchases would be funded initially through General Fund and reimbursed by the Local Early Action Planning Grants Program funds in accordance with the reimbursement schedule.

ENVIRONMENTAL REVIEW

The grant application does not qualify as a project, therefore no California Environmental Quality Act (CEQA) analysis has been prepared. Further, implementation of the project does not meet the CEQA definition of a project and as a result, no further environmental analysis would be required.

ATTACHMENTS

1. Resolution No. 10424 – A Resolution Authorizing Application for Local Early Action Planning Grants Program Funds for Various Zoning Projects, Consultant Expertise and Technological Enhancements to Simplify or Streamline Housing and Authorizing the City Manager to Execute an Agreement to Accept Grant Funds

Submitted,

A handwritten signature in blue ink, appearing to read "Pam Johns", with a long horizontal flourish extending to the right.

Pam Johns, Community Development Director

Attachment 1

**Resolution No. 10424 – A Resolution Authorizing Application for
Local Early Action Planning Grants Program Funds for Various
Zoning Projects, Consultant Expertise and Technological
Enhancements to Simplify or Streamline Housing and
Authorizing the City Manager to Execute an Agreement to
Accept Grant Funds**

RESOLUTION NO. 10424

A RESOLUTION AUTHORIZING APPLICATION FOR LOCAL EARLY ACTION PLANNING GRANTS PROGRAM FUNDS FOR VARIOUS ZONING PROJECTS, CONSULTANT EXPERTISE AND TECHNOLOGICAL ENHANCEMENTS TO SIMPLIFY OR STREAMLINE HOUSING AND AUTHORIZING THE CITY MANAGER TO EXECUTE AN AGREEMENT TO ACCEPT GRANT FUNDS

WHEREAS, pursuant to Health and Safety Code 50515 et. Seq, the Department of Housing and Community Development (Department) is authorized to issue a Notice of Funding Availability (NOFA) as part of the Local Government Planning Support Grants Program (hereinafter referred to by the Department as the Local Early Action Planning Grants program or LEAP); and

WHEREAS, the City of Folsom desires to submit a LEAP grant application package (“Application”), on the forms provided by the Department, for approval of grant funding for projects that assist in the preparation and adoption of planning documents and process improvements that accelerate housing production and facilitate compliance to implement the sixth cycle of the regional housing need assessment; and

WHEREAS, the Department has issued a NOFA and Application on January 27, 2020 in the amount of \$119,040,000 for assistance to all California Jurisdictions; and

WHEREAS, the City has invested and allocated over a million dollars to implement the new Folsom 2035 General Plan with a comprehensive update to the Zoning Code and purchase of software, equipment and training for electronic permit processing and plan check services that, when implemented in 2020, will simplify development regulations and expedite plan reviews and permits throughout the City; and

WHEREAS, the City has identified additional unfunded opportunities to further improve our standards and streamline our processes for housing with additional zoning projects, consultant expertise and technological enhancements in keeping with LEAP Grants Program goals;

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Folsom:

1. Authorizes and directs the City Manager to apply for and submit to the Department the Application package.
2. Authorizes the City Manager to receive the approved LEAP Grants Program and enter into, execute, and deliver on behalf of the City of Folsom, a State of California Agreement (Standard Agreement) for the amount of \$300,000, and any and all other documents required or deemed necessary or appropriate to evidence and secure the LEAP grant, the Applicant’s obligations related thereto, and all amendments thereto.

3. Recognizes that the City shall be subject to the terms and conditions as specified in the NOFA, and the Standard Agreement provided by the Department after approval. The Application and any and all accompanying documents are incorporated in full as part of the Standard Agreement. Any and all activities funded, information provided, and timelines represented in the Application will be enforceable through the fully executed Standard Agreement. Pursuant to the NOFA and in conjunction with the terms of the Standard Agreement, the City hereby agrees to use the funds for eligible uses and allowable expenditures in the manner presented and specifically identified in the approved Application.

4. Authorizes the City Manager to execute the City of Folsom LEAP Grants Program application, and any amendments thereto, on behalf of the City as required by the Department.

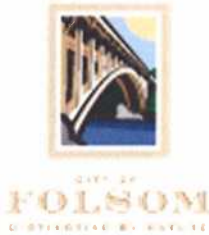
PASSED AND ADOPTED this 28th day of April, 2020, by the following roll-call vote:

- AYES:** Council Member(s):
- NOES:** Council Member(s):
- ABSENT:** Council Member(s):
- ABSTAIN:** Council Member(s):

Sarah Aquino, MAYOR

ATTEST:

Christa Freemantle, CITY CLERK



Folsom City Council Staff Report

MEETING DATE:	4/28/2020
AGENDA SECTION:	Old Business
SUBJECT:	Resolution No. 10422 – A Resolution of the City Council Confirming Emergency Order DES-03-20 Issued by the Director of Emergency Services
FROM:	City Attorney's Office

RECOMMENDATION / CITY COUNCIL ACTION

Staff respectfully recommends that the City Council pass and adopt the following Resolution:

Resolution No. 10422 – A Resolution of the City Council Confirming Emergency Order DES-03-20 Issued by the Director of Emergency Services

BACKGROUND / ISSUE

The rapid spread of the novel coronavirus 2019 (COVID-19) throughout the country has caused many states, including the State of California, to declare a state of emergency. Part of the reasons for the emergency declarations is due to the lack of a vaccine and effective medical treatment to help patients recover from COVID-19, which has resulted in severe illnesses, health complications and deaths worldwide.

The Governor of the State of California declared a state of emergency on March 4, 2020. The Sacramento County Board of Supervisors ratified the declaration of a state of emergency by the County Health Officer on March 10, 2020. The Folsom City Council declared the existence of a local emergency on March 16, 2020.

POLICY / RULE

Rules and regulations issued by the City's Director of Emergency Services must be confirmed by the City Council at the earliest practicable time. Folsom Municipal Code Section 2.28.040(E)(1).

ANALYSIS

On the basis of the City Council declaration of a local emergency, the City’s Director of Emergency Services (City Manager) is empowered to make and issue rules and regulations on matters reasonably related to the protection of life, environment and property as affected by such emergency, and that such emergency rules and regulations must be confirmed by the City Council at the earliest practicable opportunity.

Following the City Council’s proclamation of a local emergency, the City’s Director of Emergency Services issued Emergency Order DES-01-20 on March 20, 2020 (confirmed by the City Council on March 27, 2020) and Emergency Order DES-02-20 on April 1, 2020 (confirmed by the City Council on April 14, 2020).

In the interest of protecting life and property of those affected by the COVID-19 emergency, the City’s Director of Emergency Services issued a further Emergency Order, DES-03-20, on April 10, 2020 (Attachment No. 2). Said Emergency Order is being presented to the City Council for confirmation consistent with Section 2.28.040(E)(1) of the Folsom Municipal Code.

FINANCIAL IMPACT

Costs and expenses associated with emergency response actions are budgeted in the City’s General Fund, which may be reimbursable under the State and Federal emergency proclamations.

ENVIRONMENTAL REVIEW

This action is not considered a project under Section 15061(b)(3) of the California Environmental Quality Act Guidelines, and as such is exempt from environmental review.

ATTACHMENTS

1. Resolution No. 10422 – A Resolution of the City Council Confirming Emergency Order DES-03-20 Issued by the Director of Emergency Services
2. Emergency Order DES-03-20

Respectfully submitted,



Steven Wang, City Attorney

ATTACHMENT 1

RESOLUTION NO. 10422

**A RESOLUTION OF THE CITY COUNCIL CONFIRMING
EMERGENCY ORDER DES-03-20 ISSUED BY THE
DIRECTOR OF EMERGENCY SERVICES**

WHEREAS, the Governor of the State of California proclaimed on March 4, 2020 a State of Emergency to exist in California as a result of the threat from the rapid spread of a respiratory illness caused by novel coronavirus 2019 (COVID-19); and

WHEREAS, Sacramento County has confirmed community transmission of COVID-19, with multiple cases of diagnosed patients, and cautioned that the rapid transmission of COVID-19 poses an ongoing risk and likelihood of additional patients in Sacramento County; and

WHEREAS, on March 10, 2020 the Sacramento County Board of Supervisors ratified the County Public Health Officer's Proclamation of Local Public Health Emergency in Sacramento County due to the threat to public health and safety from COVID-19; and

WHEREAS, there is currently no vaccine or medical treatment specifically for COVID-19, which constitutes a potential epidemic under Section 8558 of the Government Code that, by reason of its magnitude, is potentially beyond the control of the services, personnel, equipment and facilities of the City of Folsom and requires the combined forces of a mutual aid region or regions to contain, control, combat, treat and mitigate; and

WHEREAS, on March 16, 2020, the City Council adopted Resolution No. 10408 and proclaimed the existence of a local emergency in the City of Folsom; and

WHEREAS, following the City Council proclamation of a local emergency, and based on the authority in Section 2.28.040 of the Folsom Municipal Code, the City's Director of Emergency Services issued Emergency Order DES-01-20 on March 20, 2020 (confirmed by the City Council on March 27, 2020) and Emergency Order DES-02-20 on April 1, 2020 (confirmed by the City Council on April 14, 2020); and

WHEREAS, in the interest of protecting life and property affected by the COVID-19 emergency, the City's Director of Emergency Services issued further rules and regulations in Emergency Order DES-03-20 on April 10, 2020; and

WHEREAS, rules and regulations issued by the City's Director of Emergency Services shall be confirmed by the City Council as early as practicable under the circumstances of the emergency.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Folsom that Emergency Order DES-03-20 is hereby confirmed, and all actions taken in furtherance thereto are hereby ratified and approved.

PASSED AND ADOPTED this 28th day of April, 2020, by the following roll-call vote:

AYES: Council Member(s):
NOES: Council Member(s):
ABSENT: Council Member(s):
ABSTAIN: Council Member(s):

Sarah Aquino, MAYOR

ATTEST:

Christa Freemantle, CITY CLERK

ATTACHMENT 2



EMERGENCY ORDER DES-03-20

Pursuant to the Proclamation of a State of Emergency by California Governor Gavin Newsom on March 4, 2020 in response to the rapid spread of the novel coronavirus (COVID-19), the Governor's Executive Orders (including but not limited to N-33-20), the Order of the Sacramento County Health Officer dated March 19, 2020, the City's Proclamation of a Local Emergency dated March 16, 2020, the Order of the Sacramento County Health Officer dated April 7, 2020, and Government Code Section 8634, I hereby issue the following Order:

1. Section 10.20.280 of the Folsom Municipal Code (pertaining to the 72-hour parking limitation of recreational vehicles (RV) on City streets) is suspended from April 8, 2020 until further notice for First Responders defined in subsection "A" below, subject to full compliance of the rules set forth in subsection "B". Failure to comply with all rules shall cause immediate lifting of the suspension and subject violators to fines and penalties in Chapter 10.20 of the Folsom Municipal Code.

- A. For purpose of this Section, "First Responders" are individuals necessary for the provision of transport, care, and healthcare of medical patients, and individuals whose services are needed to assist with the response to COVID-19 including law enforcement officers, fire fighters, emergency medical services personnel, public health personnel, paramedics, 911 operators, public works personnel, as long as they meet the threshold requirement of providing services necessary to limit the spread of COVID-19. Individuals not listed above shall remain subject to Section 10.20.280 of the Folsom Municipal Code, unless written exemption is issued by the City Manager at her sole and complete discretion.
- B. First Responder shall:
 - (i) Notify Code Enforcement of RV parking on City street by calling (916) 461-6227 or emailing ppiccardo@folsom.ca.us;
 - (ii) Provide verification of First Responder status (e.g., hospital-issued identification badge/card for healthcare professionals) to Code Enforcement;
 - (iii) Maintain First Responder status throughout the period of receiving the benefit provided in this Order;

- (iv) Place City-issued exemption permit on the front windshield or entry door of the RV so that the permit is visible from the outside;
- (v) Assure that the RV is only used and occupied by the First Responder and that no other person may stay or remain in the RV other than to provide food, groceries, medicine, medical care and household supplies; and
- (vi) Comply with all laws and regulations, including but not limited to the City's noise ordinance in Chapter 8.42 of the Folsom Municipal Code.

2. Effective from the date of this Order until termination of the local emergency, non-public safety City employees must maintain six-foot social distancing while at work. It is also strongly recommended that when City employees are engaged in Essential Activities or visiting Essential Businesses in the community that they wear face coverings over their nose and mouth. The face coverings do not have to be (and should not be) medical-grade surgical masks or N95 respirators, but rather, fabric coverings such as scarves, bandanas or homemade fabric face coverings. Each permanent City employee may obtain one fabric face covering from their Department Director at no cost.

3. Visitors to City facilities are strongly encouraged to wear face coverings over their nose and mouth. This is a strong recommendation and not a mandatory requirement at this time.

Failure of any person to comply with this Order and any order issued by a law enforcement officer pursuant to this Order constitutes an imminent threat to public health.


This Order is not intended to, and does not, create any rights or benefits, substantive or procedural, enforceable at law or in equity, against the City of Folsom, its departments, officers, employees, or any other person.

If any provision of this Order to the application thereof to any person or circumstances is held to be invalid, the remainder of the Order, including the application of such part or provision to other persons or circumstances, shall not be affected and shall continue in full force and effect. To this end, the provisions of this Order are severable.

This Order shall be filed in the City Clerk's Office and given widespread publicity and notice.

**IT IS SO ORDERED:
DES-03-20**

Date: April 10, 2020

By: 
 Elaine Andersen
 City Manager
 Director of Emergency Services